
Brympton Parish Council

Serving our community

Clerk: Julie Ferguson E-mail: clerk@brymptonparishcouncil.gov.uk Tel: 01935 571008

Minutes for the meeting of Brympton Parish Council (BPC) held at Abbey Manor Community Centre, The Forum, BA21 3TL on Wednesday 16th September 2026 at 17:30hrs.

Present: Cllrs: Graham Pritchard (Chair), Alan Flint, Rob Guest, Paul Herbert, Ian Schafer, Peter Seib, Jenny Snell (7).

In attendance:

Clerk: Julie Ferguson.

Somerset Councillors: Cllr Seib had circulated a monthly report and gave a further update on the current condition of the gate access at Forde Park/OTP and discussions ongoing with SC to enhance the security at this point as it was agreed to be a weak point for unauthorised access. Solutions being considered included chicane/swept path analysis, with planned replacement of the current gate and post with a more robust design against attack in the short term. It was noted that a SC vehicle was rapidly deployed across the gate over the August Bank Holiday weekend when traveller 'scouts' appeared to be out and about in the area, successfully preventing any incursion at that time.

Cllr Snell reported that her family had been a target of AntiSocial Behaviour (ASB) from a group of youths recently. The Police had been effective at helping with the situation, however due to the young age of the offenders, no criminal charges could be brought against members of the group. She agreed to continue working with the Police to identify areas where women and girls particularly feel vulnerable due to overgrown, dimly lit, or lack of lighting on parish footpaths, particularly with the nights drawing in. The PC agreed to support any outcomes by requesting that SC address areas of vulnerability highlighted, this being an Avon and Somerset Police priority on [Yeovil Rural](#) webpage.

Members of the public: 1 member was present.

19:45 – Meeting opened

26/40 APOLOGIES FOR ABSENCE *(LGA 1972 s85(1))*.

Cllr Conway – Personal. Accepted

Cllr Simonite – Personal. Accepted.

The Chair reported that sadly, Lynn Goodby has resigned from the PC that afternoon. She had been an active Cllr, looking at working with residents to address graffiti in the parish and more recently helping to put together an edition of Newslink. The PC wished to thank Mrs Goodby for her time served on the PC and for being a positive and helpful member during discussions.

26/41 DECLARATIONS OF INTEREST.

None.

26/42 MINUTES OF PREVIOUS MEETINGS *(LGA 1972 sch12,para41(1))*.

RESOLVED: To APPROVE and sign the minutes of the parish council meeting held on 15th July 2026.

26/43 CO-OPTION.

RESOLVED: To CO-OPT Karina Parsons to the Parish Council. The Declaration of Acceptance of Office was duly signed and Cllr Parsons was invited to take a seat at the table.

26/44 CHAIR'S REPORT.

The Chair reported the following:

Rev Sarah Sanderson was looking into running a food bank from LCH. Further information would be provided by the LCH committee as required.

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26/45 CLERK'S REPORT AND CORRESPONDENCE.

Members NOTED the following:

- a. [Yeovil LCN correspondence](#)
- b. [SC news and bulletins](#)
- c. [TRO notices \(various\)](#)
- d. ACA Committee Meeting papers
- e. Ranger report.
- f. Community Right To Bid – Asset of Community Value nomination for Huish Park Stadium.
- g. Local Government Service Pay Agreement 2026/27.
- h. Consultation and Review of Draft Somerset Heritage at Risk Register. Cllr Seib requested that the Houndstone on Thorne Lane be added to the register.

ACTION: Clerk

- i. Briefing session on the New National Planning Policy Framework and National Scheme of Delegation. Cllrs were encouraged to attend the online session the following day, however Cllr Seib explained that it would be recorded for those unable to attend the 'live' session.

26/46 ONGOING MATTERS.

- a. **Security measures at Oak Tree Park (Cllr Seib).** Cllr Seib had provide an update in the Public Session. He suggested that an OSWP be convened before the next meeting to consider the solutions being discussed with SC to understand where PC funding could be put to best use, before bringing to the PC for approval.

ACTION: OSWP

- b. **Tree planting (Cllr Seib).** Cllrs were encouraged to provide suggested locations to Cllr Seib to be agreed by SC, another item to be considered by the OSWP potentially prior to PC approval.

ACTION: OSWP

- c. **Wildflower meadow, to include any future environmental projects (Cllr Pritchard).** Cllr Pritchard had met with representatives from YRCT and SC to agree the best way of taking forward further wildflower areas. The current focus was on OTP and a number of potential sites in the park and along the spinal path were identified for scarification and scattering of seeds. Additional no mow areas would be agreed with SC for the Spring 2027 maintenance schedule. Cllr Seib agreed to investigate if seeds could be purchased 'in bulk' through SC.

ACTION: OSWP

- d. **Parish Benches & Remembrance Silhouettes (Clerk).** Benches had been delivered and were awaiting installation. Silhouettes had been purchased and stored at the LCH. Sites for 2 sets were discussed and agreed as Bluebell Road and Stourton Way (south) verges (tbc with SC Highways), with the remaining 2 sets being given to Kingfisher and Preston Primary School, as previously agreed.

ACTION: Clerk

- e. **Agusta Park build report (Clerk).** No report had been received.
- f. **Graffiti (Cllr Goodby).** Nobody came forward to take this on at this time.

26/47 PLANNING MATTERS.

- a. [26/01806/FUL](#). A single storey extension to the existing industrial building, erection of a detached new industrial building (class B2) and associated works. Land At Boundary Avenue Brympton, BA22 8UU.

RESOLVED: To **SUPPORT** the application with comments:

The Parish Council have concerns regarding the lack of ambition and scope of the Biodiversity statement and would request that the addition of swift nesting boxes (in the eaves), bat boxes, a small pond and area of wildflower planting be included in the application to enhance the biodiversity aspects of this scheme. Further controls to ensure that adequate maintenance is carried out to guarantee the best outcome of the agreed biodiversity elements should be 'in condition' also.

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26/48 FINANCE MATTERS.

- a. **RESOLVED:** To **NOTE** receipts for July & Aug 26.

July & August 2026 Receipts			
Inv	Payee	Particulars	Amount
1	July LCH Income	Less deposit returns	£ 1,073.63
2	Aug LCH Income	Less deposit returns	£ 780.43
Total			£ 1,854.06

- b. **RESOLVED:** To **NOTE** the Aug 26 Payment Schedule and **APPROVE** the Sept 26 Payment Schedule.

August 26 Payment Schedule - REPORT			
Inv	Payee	Particulars	Amount
1	Somerset Council	Ranger July 26	£ 3,684.84
2	Karma Cleaning	LCH Cleaning & safety checks	£ 122.00
3	Timeback Accounts	Payroll Jul26	£ 6.00
4	Staff	Emoluments Aug 26	£ 1,760.17
5	YRCT	Tree work, poind runoff & bird/badger survey	£ 1,934.75
6	Peter Seib	Reiburse defib pads @ AMCC	£ 144.00
7	PKF Littlejohn	Internal Audit Fee	£ 504.00
Sub-total			£ 8,155.76
Payments for Report			Amount
8	Multipay Card (Jun26)	VL,fee,MS, Amazon vouchers	£ 43.85
9	LCH deposit returns	Various	£ 100.00
Sub-total			£ 143.85
Total			£ 8,299.61

September 26 Payment Schedule			
Inv	Payee	Particulars	Amount
1	Somerset Council	Ranger Aug 26	£ 3,401.40
2	Karma Cleaning	LCH Cleaning & safety checks	£ 147.50
3	Timeback Accounts	Payroll Aug26	£ 6.00
4	Staff	Emoluments Sept 26	£ 2,398.37
5	Glasdon	Benches	£ 3,830.72
6	PHS Group	Waste services	£ 138.43
Sub-total			£ 9,922.42
Payments for Report			Amount
8	Multipay Card (Jul26)	VL,fee,MS, Trophy, Floor cleaner & battery, RBL Silhouettes,PC stand	£ 1,932.81
Sub-total			£ 1,932.81
Total			£11,855.23

- c. **RESOLVED:** To **NOTE** the External Auditors Report 2025/26 and **CONSIDER** and 'except for' matters (Appendix 1). The clerk explained that she had mis-interpreted the question and had notified PKF of the error immediately after submission.

26/49 REPORTS – To receive reports:

None.

26/50 ITEMS FOR THE NEXT AGENDA.

- a. Draft budget for consideration.
b. Grit bins

26/51 DATE OF THE NEXT MEETING.

Tuesday 20th October 2026 (tbc) at 7.30pm, Lufton Community Hall, Kingfisher Drive, BA22 8FJ.
All agenda items to be notified to the clerk by Friday 9th October 2026.

APPENDIX 1

Section 3 – External Auditor's Report and Certificate 2025/26

In respect of **Brympton Parish Council – SO0042**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a limited assurance review is set out by the National Audit Office (NAO). A limited assurance review is not a full statutory audit, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it does not provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2025/26

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with *Proper Practices* and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review:

- The smaller authority has confirmed that the response to Section 2, Box 11 is incorrect and should be 'yes'.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2025/26

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

17/07/2026