

Lufton Community Hall (LCH) Committee Meeting

- Monday 13th July 2026 commencing at 12.00pm
- Lufton Community Hall, Kingfisher Drive, Yeovil, BA22 8FJ

To all members of Lufton Community Hall Committee, you are hereby summoned to attend the above meeting:

Chair: tbc.

Members: Cllr Joe Conway, Cllr Rob Guest, Cllr Graham Pritchard, Rev. Sarah Sanderson.

Julie Ferguson

Julie Ferguson – Brympton Parish Clerk and Responsible Financial Officer.

7th July 2026

Agenda

1. ELECTION OF CHAIR (*LGA 1972 s85(1)*).

To elect a Chair.

2. APOLOGIES FOR ABSENCE (*LGA 1972 s85(1)*).

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST.

To receive any declarations of interest on items on the agenda.

4. MINUTES OF PREVIOUS MEETINGS (*LGA 1972 sch12,para41(1)*).

To **APPROVE** and sign the minutes of the parish council meeting held on 12th March 2026.

5. ONGOING ISSUES.

- a. Clarification regarding the scope of “The property as defined in the lease” wrt. responsibility for utility maintenance and faults requiring urgent response.
- b. Alarm (security/fire) activation process

6. FINANCE REPORT.

Lufton Community Hall 2026-27 Cashbook			
DATE: 30th June 2026			Balance
30/06/2026	Balance B/F 31/3/26		£2,828.45
	PLUS Receipts (LCH Income)		£3,107.03
	MINUS Payments (LCH Payments)		£1,916.03
Current Balance			£4,019.45

7. BOOKINGS REPORT.

- a. Regular bookings (left/joined).
- b. Current enquiries.

8. HOUSEKEEPING REPORT.

- a. Cleaning checklist.
- b. Floor cleaning.

9. LCH HIRE DOCUMENT REVIEW.

- a. To agree the Standard Conditions of Hire.

10. DATE OF THE NEXT MEETING.

- a. To agree the date of the next LCH Committee meeting.