

Parish Council Meeting

- Wednesday 15th July 2026 commencing at 6.00PM
- The Parish Room, Abbey Manor Community Centre, The Forum, BA21 3TL

To all members of Brympton Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined on this agenda¹:

Chair: Joe Conway

Members: Cllr Alan Flint, Cllr Rob Guest, Cllr Lynn Goodby, Cllr Paul Herbert, Cllr Graham Pritchard, Cllr Ian Schafer, Cllr Peter Seib, Cllr Lynda Simonite, Cllr Jeny Snell

Julie Ferguson

Julie Ferguson – Brympton Parish Clerk and Responsible Financial Officer
8th July 2026

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public. Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

PUBLIC SESSION

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100. To discuss the recent OTP unauthorised encampment and support for any future security measures to be agreed by Somerset Council.

OUTSIDE REPORTS FROM REPRESENTATIVES

- [Police Crime Report](#)
- [Somerset Cllr Report](#)

Agenda

26/29 APOLOGIES FOR ABSENCE (LGA 1972 s85(1)).

To receive any apologies for absence.

26/30 DECLARATIONS OF INTEREST.

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

To receive any declarations of interest from councillors on items on the agenda.

26/31 MINUTES OF PREVIOUS MEETINGS (LGA 1972 sch12, para41(1)).

To **APPROVE** and sign the minutes of the parish council meeting held on 16th June 2026.

26/32 CHAIR'S REPORT.

To hear a report from the Chair:

- a. Photography Award Presentations to Preston Primary and Ash Primary Schools.

¹ The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

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Clerk: Julie Ferguson E-mail: clerk@brymptonparishcouncil.gov.uk Tel: 01935 571008

26/33 CLERK'S REPORT AND CORRESPONDENCE.

To NOTE the Clerks report:

- a. [Yeovil LCN correspondence](#)
- b. [SC news and bulletins](#)
- c. ACA meeting agendas and minutes.
- d. [TRO notices \(various\)](#)
- e. Ranger report.
- f. Higher Ream Play Area Annual Inspection Report.
- g. Lawrence Way Leaky Dams update.
- h. Thorne Coffin Memorial Hall report.
- i. [Somerset Local Plan Update](#)

26/34 ONGOING MATTERS.

To hear an update and/or agree Cllr responsibility for ongoing matters and projects:

- a. OSWP
 - i. Further security measures at Oak Tree Park (OTP), to be agreed with SC.
 - ii. Tree planting.
 - iii. Wildflower meadow.

26/35 PLANNING MATTERS.

- a. [26/01394/FUL](#). Premier Inn, Alvington Lane, BA22 8UX. Demolition of existing hotel restaurant and replacement with new building providing additional hotel bedrooms and guest restaurant, together with alterations to the car park and all associated works.

26/36 FINANCE MATTERS.

- a. To **NOTE** receipts. June 26.

June 2026 Receipts			
Inv	Payee	Particulars	Amount
1	June LCH Income	Less deposit returns	£ 1,307.77
2	UTB	Q1 Interest	£ 904.59
Total			£ 2,212.36

- b. To **APPROVE** the Payment Schedule.

July 26 Payment Schedule			
Inv	Payee	Particulars	Amount
1	Somerset Council	Ranger June 26	32028708 £ 2,267.59
2	Karma Cleaning	LCH Cleaning & safety checks	INV 0282 £ 122.00
3	Timeback Accounts	Payroll Jun26	7650 £ 6.00
4	Staff	Emoluments Jul 26	n/a tba
5	Elan City	4G SIM connection for 3 year (2026-29)	SO-UK07642 £ 960.00
Sub-total			£ 3,355.59
Payments for Report			Amount
6	Multipay Card (Jun26)	VL,fee,MS, Amazon vouchers	£ 43.85
Sub-total			£ 43.85
Total			£ 3,399.44

- c. To **APPROVE** the Q1 Cashbook/Bank Reconciliation and NOTE Budget Summary (Appendix 1).
- d. To **APPROVE** the extended warranty of the 2 SIDs for 3 years at a cost of £398+VAT/yr.
- e. To **APPROVE** an additional spend of £1000 for YRCT projects OTP surface water runoff and Lawrence Way leaky dams (Budget line: Environmental Projects, spend approved to date £7200)

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- f. To **CONSIDER** the purchase of 4 pairs of Remembrance Silhouettes at a cost of £1400, to include Risk Assessment, locations and storage.



Unknown Tommy and Women In War
Statue Pair
£350.00

Style: **Lest We Forget**

Direction Facing: **Pair (Left and Right)**

Quantity: **1**

Add to Cart

Buy with shop 1895

[More payment options](#)

Remember The Fallen with a pair of statues. Unknown Tommy and Women in War - Made by veterans.

BESPOKE ORDERS

Bespoke orders can be catered for, with your own message at the bottom and custom logo or village/ town crest. Or, our most popular pre-set messages can be selected using the drop-down menu above.

- g. To **CONSIDER** the purchase of 3 benches to include installation costs:



Direct Delivery Item

The Baginton Recycled Plastic
Garden Bench, Brown

POF-TUD-GBBN

£365.90

Incl. VAT: £439.08

Free Mainland UK Shipping



Save When You Buy 2 or More!

Ilkley | Recycled Plastic
Bench with Sloped
Backrest

From £625.14 Ex. VAT



£1120.09

excluding VAT

£1344.11 inc. VAT

Includes free delivery*



Quantity:

26/37 REPORTS – To receive reports:

To hear any Committee, Working Party or Cllr reports.

26/38 ITEMS FOR THE NEXT AGENDA.

- a. TBC.

26/39 DATE OF THE NEXT MEETING.

Wednesday 16th September 2026 at 7.30pm, Abbey Manor Community Centre, The forum, BA21 3TL.
All agenda items to be notified to the clerk by Friday 4th September 2026.

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	APPENDIX 1						
BRYMPTON PARISH COUNCIL Q1 SUMMARY							
Receipts and Payments Summary for the year ending 31st March 2027							
		Last Year	This Year	This Year		This Year	This Y
	RECEIPTS	2025-26	2026-27	Budget 2026-27		Budget remaining 2026-27 (£)	(%) remain
Receipts	Precept	£ 120,450.00	£ 76,925.00	£ -			
	Interest	£ 3,549.09	£ 904.59	£ 2,000.00			
	LCH Income	£ 13,961.73	£ 3,107.03	£ 8,250.00			
	VAT Refund	£ 17,453.81	£ -	£ 7,000.00			
	Grants & Donations	£ 1,653.50	£ -	£ -			
	CIL	£ -	£ -	£ -			
TOTAL RECEIPTS		£ 157,068.13	£ 80,936.62	£ 17,250.00			
	PAYMENTS				RSRV XFR		
Administration	Salaries	£ 40,797.50	£ 8,560.91	£ 43,000.00	£ -	£ 34,439.09	80%
	Allowances/expenses/mileage	£ 894.26	£ 397.50	£ 900.00	£ -	£ 502.50	56%
	Office/Admin expenses	£ 3,490.93	£ 530.68	£ 3,000.00	£ -	£ 2,469.32	82%
	Insurances	£ 799.62	£ 995.97	£ 1,000.00	£ -	£ 4.03	0%
	Audit	£ 827.00	£ 456.00	£ 900.00	£ -	£ 444.00	49%
	Training	£ 180.00	£ -	£ 200.00	£ -	£ 200.00	100%
	Subscriptions	£ 2,464.30	£ 150.00	£ 200.00	£ -	£ 50.00	25%
	Lufton Community Hall	£ 11,133.28	£ 1,916.03	£ 8,250.00	£ -	£ 6,333.97	77%
	Cllr Allowances	£ 300.00	£ -	£ 400.00	£ -	£ 400.00	100%
	Cllrs PAYE (inc in Salaries)	£ -	£ -	£ 100.00	£ -	£ 100.00	100%
	Cllrs Expenses	£ 37.80	£ 37.80	£ 100.00	£ -	£ 62.20	62%
	Chairmans Allowance (inc. Awards)	£ 215.00	£ 120.00	£ 350.00	£ -	£ 230.00	66%
Maintenance	Election	£ 7,262.38	£ -	£ 5,000.00	£ -	£ 5,000.00	100%
	General Maintenance - all areas	£ 15,085.24	£ 27.45	£ 8,000.00	£ -	£ 7,972.55	100%
	Ranger	£ 28,388.25	£ 6,746.13	£ 35,000.00	£ -	£ 28,253.87	81%
	OSWP Parish Assets & Maint	£ 5,277.76	£ -	£ 4,000.00	£ -	£ 4,000.00	100%
	Security (NEW)	£ -		£ 8,000.00	£ -	£ 8,000.00	100%
	Refuse management	£ -	£ 3,036.80	£ 2,000.00	£ 1,036.80	£ 0.00	0%
	Play Area Inspections	£ 928.08	£ -	£ 1,000.00	£ -	£ 1,000.00	100%
	Environmental projects	£ 3,829.10	£ -	£ 2,000.00	£ -	£ 2,000.00	100%
Projects	Litter picking/flower beds	£ 184.54	£ 162.21	£ 200.00	£ -	£ 37.79	19%
	Defibrillators (NEW)	£ 381.05	£ -	£ 2,000.00	£ -	£ 2,000.00	100%
	Environmental projects (NEW)	£ -		£ 8,000.00	£ -	£ 8,000.00	100%
	Play Equipment (RESERVE)	£ -	£ -	£ 10,000.00	£ -	£ 10,000.00	100%
	Market Square	£ -	£ -	£ -	£ -	£ -	0%
	GRANTS S137	£ 13,020.91	£ 2,000.00	£ 15,000.00	£ -	£ 13,000.00	87%
VAT	Octagon Theatre contributions (NEW)	£ -		£ 12,500.00	£ -	£ 12,500.00	100%
	VAT incurred on payments in year	£ 11,125.51	£ 2,068.24	£ -		n/a	-
TOTAL PAYMENTS		£ 146,622.51	£ 27,205.72	£ 171,100.00		£ 143,894.28	
	Excess of Receipts over Payments	£ 10,445.62	£ 53,730.90				
	plus balances b/fwd	£ 122,680.51	£ 133,126.13				
	Balances c/fwd	£ 133,126.13	£ 186,857.03	CASHBOOK TOTAL			
	RECONCILIATION DATE: 30 June 2026						
	Unity Trust Current Account		£ 3,759.91				
	Unity Trust Savings Account		£ 183,097.12				
	Nationwide Business Saver		£ -				
	Total balances at bank	-	£ 186,857.03	BANK TOTAL FROM STATEMENTS			