

Brympton Parish Council

Serving our community

Clerk: Julie Ferguson E-mail: clerk@brymptonparishcouncil.gov.uk Tel: 01935 571008

Minutes for the meeting of Brympton Parish Council (BPC) held at The Lufton Community Hall, Kingfisher Drive, BA22 8FJ on Tuesday 21st April 2026 at 19:30hrs.

Present: Cllrs: Roger Simonite (Chair), Joe Conway, Alan Flint, Lynn Goodby, Rob Guest, Graham Pritchard, Ian Schafer, Peter Seib, Lynda Simonite (9).

In attendance:

Clerk: Julie Ferguson.

Somerset Councillors: Peter Seib reported 45 highway defects had been dealt with across Brympton and Chilthorne Domer.

Members of the public: None.

20:10 – Meeting opened

25/180 APOLOGIES FOR ABSENCE *(LGA 1972 s85(1))*.

Cllr J Snell – Personal. Accepted.

25/181 DECLARATIONS OF INTEREST.

Cllr Seib – 25/188 b. – Pecuniary (SALC Board of Directors).

25/182 MINUTES OF PREVIOUS MEETINGS *(LGA 1972 sch12,para41(1))*.

RESOLVED: To APPROVE and sign the minutes of the parish council meeting held on 18th March 2026.

25/183 MEMBER CO-OPTION.

No applications received at this time.

25/184 CHAIR'S REPORT.

Members **NOTED** the Chair's report:
Nothing to report.

25/185 CLERK'S REPORT AND CORRESPONDENCE.

Members **NOTED** the Clerk's report:

- a. [Yeovil LCN correspondence](#)
- b. [SC news and bulletins](#)
- c. ACA meeting agendas and minutes.
- d. [TRO notices \(various\)](#)
- e. Enhanced Highways Maintenance Scheme Update
- f. Replacement bleed kit @ The Arrow (payment for **REPORT**)
- g. Ranger report
- h. Letter from Adam Burgan Director of Culture ref: Town of Culture – Yeovil Bid
- i. Invitation to the Yeovil Town Council Annual Civic Service. Nobody was available to attend.
- j. Incidents of children digging up wildlife area @ Lawrence Way.

25/186 ONGOING MATTERS.

- a. None.

25/187 PLANNING MATTERS.

- a. None.

Brympton Parish Council

Serving our community

Clerk: Julie Ferguson E-mail: clerk@brymptonparishcouncil.gov.uk Tel: 01935 571008

25/188 FINANCE MATTERS.

a. Members **NOTED** receipts:

March 2026 Receipts			
Inv	Payee	Particulars	Amount
1	March LCH Income	Less deposit returns	£ 1,284.45
2	Nationwide Bank	March Interest	£ 82.68
3	HMRC	VAT Return	£ 10,341.97
4	UTB	Q4 Interest	£ 327.39
Total			£12,036.49

Cllr Seib left the meeting at this point.

b. **RESOLVED:** To **APPROVE** the Payment Schedule, with the exception of the SALC subscription.

April 26 Payment Schedule			
Inv	Payee	Particulars	Invoice Number Amount
1	Somerset Council	Ranger Mar 26	32018993 £ 3,276.72
2	Karma Cleaning	LCH Cleaning & safety checks	278 £ 122.00
3	Timeback Accounts	Payroll Mar25	7522 £ 6.00
4	Staff	Emoluments Apr 26	n/a £ 1,982.69
5	G Pritchard	Expenses Mileage	n/a £ 37.80
6	Glasdon	4 x bins	SI934349 £ 3,644.16
7	Parish Online	Annual subscription	40UD016-0008 £ 180.00
8	Ms Tammy Roper	Internal Audit 25/26	Inv- 0191 £ 456.00
9	SALC	Annual subscription	INV-2993 £ 1,338.29
Sub-total			£ 9,705.37
Payments for Report			Amount
10	Multipay Card (Mar26)	VL,fee,MS,Adobe,Bleed Kit	£ 392.57
11	Various	2 x deposit return	£ 100.00
Sub-total			£ 492.57
Total			£10,197.94

Cllr Seib re-joined the meeting.

- c. **RESOLVED:** To **APPROVE** the Q4 cashbook – bank reconciliation, budget and reserves position (**App 1**).
- d. Members **NOTED** the Annual Internal Audit Report, including responses provided by the clerk to recommendations and actions carried out.
- e. **RESOLVED:** To **APPROVE** the appointment of Hillside Business Services for carrying out the Internal Audit 26-27.
- f. **RESOLVED:** To **APPROVE** the AGAR Section 1 – Annual Governance Statement.
- g. **RESOLVED:** To **APPROVE** the AGAR Section 2 – Accounting Statement.
- h. Members **NOTED** the period for the exercise of public rights – Wed 3rd June 26 – Tuesday 14th July 26. The notice had been posted on the PC website.
- i. **RESOLVED:** To **APPROVE** a budget of £100 for The Forum flower beds.
- j. **RESOLVED:** To **APPROVE** a budget of £4000 for 3 park benches, to include installation.
- k. **RESOLVED:** To **APPROVE** a grant application from Octagon Theatre & Westlands Entertainment Venue for £2000 for Playdays (**App.2**).

25/189 GOVERNANCE & POLICIES.

a. **RESOLVED:** To **ADOPT** the IT Policy.

25/190 PARISH MATTERS.

- a. To **CONSIDER** any future installation of Remembrance Silhouettes (Unknown Tommy) around the parish, to include consideration of any permission requirement:
 1. North entrance OTP Stourton Way

2. East entrance OTP
3. South entrance OTP (Pond 2)
4. South Railings Spinal Path
5. Higher Ream Play Area
6. Foxglove Way Play Area
7. LCH Kingfisher School
8. ACA Abbey Manor
9. Malmesbury Court
10. Agusta Park (Location TBA)



Cllr R Simonite presented a case for a potential purchase of 10 units, locations to be agreed along with a suitable donation to RBL per unit (suggest £25/unit).

Cllr Seib raised the following points:

- SC permission likely required for park locations and roundabout.
- Requirement for risk assessment
- Need to consider female representation.
- Need to consider roundabout/highway locations

Cllr Pritchard raised the following point:

- Need to consider other sites in the parish other than Abbey Manor.

It was agreed to have a proposal ready for a future meeting to include costs, approvals in principle and risk assessment consideration.

- b. To **CONSIDER** any actions to address the quantity and magnitude of speeding vehicles on Western Avenue.

Cllr Seib explained the regulation process that needed to be followed for a longer term site installation, enabling the recording of required data to understand a pattern of behaviour at a particular location, in this case Western Avenue.

Cllr Simonite was keen to progress the purchase of an additional SID for this purpose, to be considered at a future meeting.

RESOLVED: To extend the meeting by 15mins.

25/191 REPORTS – To receive reports:

- a. **Lufton Community Hall (LCH) Committee.** Still waiting to hear back from the school on the question of PC liability for non-dedicated faults in the roof spa
- b. **Open Spaces Working Party (OSWP).**
- c. **Parish Councillors.**
 - Cllr L Simonite – Well attended litter pick and future dates planned. Thanks to Cllr Conway for taking on Agusta Park area.
 - Cllr Conway – Residents questioned area of site (Agusta Park) that appears to have been left. Cllr Seib advised that SC planners will ensure that the development is completed in accordance with the permissions. Cllr Seib to follow up and report at a future meeting.
 - Pathway @ Firecrest Road. New planning manager is picking up the issue. Cllr Seib is assisting with scrutinising original planning.
 - Cllr Herbert – LCN meeting last month attended and a report was heard.

25/192 ITEMS FOR THE NEXT AGENDA.

- a. APCM.
- b. Cllr Roles and Responsibilities.
- c. Purchase of Silhouettes (or progress report)

25/193 DATE OF THE NEXT MEETING.

Brympton Parish Council

Serving our community

Clerk: Julie Ferguson E-mail: clerk@brymptonparishcouncil.gov.uk Tel: 01935 571008

APCM - Wednesday 20th May 2026 at 7.30pm, Abbey Manor Community Centre, The Forum, BA21 3TL.
All agenda items to be notified to the clerk by Friday 8th May 2026.

25/194 CLOSED SESSION – Exclusion of the Press and Public

The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- a. Staffing WG staff appraisal report to include recommendation for annual salary award.
Current year objectives all satisfactorily achieved, next years objectives set and Staffing WG recommend SCP increase (1st April 2026).

RESOLVED: To **APPROVE** the Clerks annual pay award (1st April 2026).

21:45 – Meeting closed.