

Parish Council Meeting

- Wednesday 20th May 2026 commencing at 7.30PM
- The Parish Room, Abbey Manor Community Centre, BA21 3TL

To all members of Brympton Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined on this agenda¹:

Chair: Cllr Roger Simonite

Members: Cllr Joe Conway, Cllr Alan Flint, Cllr Rob Guest, Cllr Lynn Goodby, Cllr Paul Herbert, Cllr Graham Pritchard, Cllr Ian Schafer, Cllr Peter Seib, Cllr Lynda Simonite, Cllr Jeny Snell

Julie Ferguson

Julie Ferguson – Brympton Parish Clerk and Responsible Financial Officer
13th May 2026

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public. Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

PUBLIC SESSION

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

OUTSIDE REPORTS FROM REPRESENTATIVES

- [Police Crime Report](#)
- [Somerset Cllr May Report](#)

Agenda

26/1 ELECT A CHAIR (LGA 1972 s15).

To ELECT a Chair.

26/2 ELECT A VICE-CHAIR (LGA 1972 s85(1)).

To ELECT a Vice-Chair.

26/3 APOLOGIES FOR ABSENCE (LGA 1972 s85(1)).

To receive any apologies for absence.

26/4 DECLARATIONS OF INTEREST.

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

To receive any declarations of interest from councillors on items on the agenda.

26/5 MINUTES OF PREVIOUS MEETINGS (LGA 1972 sch12,para41(1)).

To APPROVE and sign the minutes of the parish council meeting held on 21st April 2026.

¹ The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

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Clerk: Julie Ferguson E-mail: clerk@brymptonparishcouncil.gov.uk Tel: 01935 571008

26/6 MEMBER CO-OPTION.

To receive any applications for co-option (1 vacancy).

26/7 CHAIR'S REPORT.

To hear a report from the Chair.

26/8 CLERK'S REPORT AND CORRESPONDENCE.

To NOTE the Clerks report:

- a. [Yeovil LCN correspondence](#)
- b. [SC news and bulletins](#)
- c. ACA meeting agendas and minutes.
- d. [TRO notices \(various\)](#)
- e. Ranger report
- f. Somerset Bus Partnership Newsletter.
- g. Email from concerned resident regarding ASB from teenagers on e-scooters in OTP.
- h. Verge Maintenance programme.
- i. Request for support to make representations to Somerset Foundation Trust and the Integrated Care Board to cancel their plans for the closure of the Yeovil District Hospital Hyper Acute Stroke Unit.
- j. Agusta Park completion update (if received).

26/9 ONGOING MATTERS.

To hear an update on ongoing matters and projects:

- a. Remembrance Silhouettes
- b. Defibrillator installation

26/10 PLANNING MATTERS.

- a. None.

26/11 FINANCE MATTERS.

- a. To NOTE receipts. April 26.

April 2026 Receipts			
Inv	Payee	Particulars	Amount
1	April LCH Income	Less deposit returns	£ 1,122.60
2	Somerset Council	Precept (50%)	£ 76,925.00
Total			£78,047.60

- b. To APPROVE the Payment Schedule.

May 26 Payment Schedule			
Inv	Payee	Particulars	Amount
1	Somerset Council	Ranger Apr 26	32022835 £ 2,267.59
2	Karma Cleaning	LCH Cleaning & safety checks	tbc tbc
3	Timeback Accounts	Payroll Apr26	7563 £ 56.00
4	Staff	Emoluments May 26	n/a tbc
5	Zurich Insurance	Annual Insurance	3699412 £ 995.97
Sub-total			£ 3,319.56
Payments for Report			Amount
6	Multipay Card (Apr26)	VL,fee,MS, school prizes and vouchers	£ 392.57
7	Various	LCH deposit returns	£ 50.00
Sub-total			£ 442.57
Total			£ 3,762.13

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- c. To **APPROVE** the Annual Regular Payment Schedule.

Regular Payments for Approval - May26 to Apr27				
	Payment Type	Particulars	Frequency	Amount
1	STANDING ORDER	Staff Salaries	MONTHLY	£ 1,500.00
2	STANDING ORDER	Kingfisher PT	MONTHLY	£ 462.91
3	DIRECT DEBIT	ICO	ANNUALLY	£ 35.00
4	DIRECT DEBIT	Nest Pension	MONTHLY	VARIOUS
5	DIRECT DEBIT	Three (LCH Internet)	MONTHLY	VARIOUS
6	DIRECT DEBIT	HMRC PAYE	MONTHLY	VARIOUS

- d. To **APPROVE** a budget for the Chair's Fund (*LGA s15(5)*)
e. To **APPROVE** the elected Councillor allowance of £100 (*Local Authority (members' allowances)(England) Reg 2003 part 5 (25)*).

26/12 GOVERNANCE & POLICIES.

- To **ADOPT** the Standing Orders
- To **ADOPT** the Financial Regulations
- To **ADOPT** the Code of Conduct
- To **ADOPT** the FOI Policy
- To **ADOPT** the Privacy Notice
- To **ADOPT** the Model Publication Scheme
- To **ADOPT** the Review of Internal Controls
- To **ADOPT** the Risk Management Scheme
- To **ADOPT** the Data Protection Policy
- To **ADOPT** the Grant Application form and Guidance
- To **ADOPT** the Investment Policy

26/13 COMMITTEES, ROLES AND RESPONSIBILITIES.

To **APPOINT** members responsibilities:

- Staffing and Finance Committee.
- Lufton Community Hall Committee.
- Open Spaces Working Party.
- Agusta Park Working Party.
- Abbey Community Association (ACA) representative(s).
- Brympton Allotments representative(s).
- Local Community Network representative(s).
- Parish Footpaths.
- Jubilee Hall Trustee.
- Parish Communications (inc. Social Media).
- Newslink.
- Website audit.
- Any other roles or responsibilities – tbc.

26/14 REPORTS – To receive reports:

To hear any Committee, Working Party or Cllr reports.

26/15 ITEMS FOR THE NEXT AGENDA.

- TBC.

26/16 DATE OF THE NEXT MEETING.

Tuesday 16th June 2026 at 7.30pm, Lufton Community Hall, Kingfisher Drive, BA22 8FJ.
All agenda items to be notified to the clerk by Friday 5th June 2026.