
Brympton Parish Council

Serving our community

Clerk: Julie Ferguson E-mail: clerk@brymptonparishcouncil.gov.uk Tel: 01935 571008

Minutes for the meeting of Brympton Parish Council (BPC) held at Abbey Manor Community Centre, The Forum, BA21 3TL on Wednesday 15th July 2026 at 18:00hrs.

Present: Cllrs: Joe Conway (Chair), Alan Flint, Lynn Goodby, Rob Guest, Graham Pritchard, Ian Schafer, Peter Seib (7).

In attendance:

Clerk: Julie Ferguson.

Somerset Councillors: Cllr Seib had circulated a monthly report.

Members of the public: 1 member was present and topics raised included:

Frustration over the recent traveller incursion at OTP, Cllr Seib gave a detailed overview of the sort of schemes that Somerset Council are considering to improve the security of the park.

18:15 – Meeting opened

26/29 APOLOGIES FOR ABSENCE (*LGA 1972 s85(1)*).

Lynda Simonite – personal. Accepted

Paul Herbert – conflicting appointment. Accepted.

26/30 DECLARATIONS OF INTEREST.

None.

26/31 MINUTES OF PREVIOUS MEETINGS (*LGA 1972 sch12, para41(1)*).

RESOLVED: To APPROVE and sign the minutes of the parish council meeting held on 16th June 2026.

26/32 CHAIR'S REPORT.

To hear a report from the Chair:

a. Photography Award Presentations to Preston Primary and Ash Primary Schools.

Cllrs Conway and Pritchard attended Preston Primary School to award 2 x £10 Amazon Vouchers to the runners-up winning entries and Cllr Pritchard and the Clerk attended Ash Primary to award the Annual Photography Award to the overall winner.

26/33 CLERK'S REPORT AND CORRESPONDENCE.

Members **NOTED** the Clerks report:

a. [Yeovil LCN correspondence](#)

b. [SC news and bulletins](#)

c. ACA meeting agendas and minutes.

d. [TRO notices \(various\)](#)

e. Ranger report.

f. Higher Ream Play Area Annual Inspection Report. The report had been circulated and no issues were reported.

g. Lawrence Way Leaky Dams update. Karis Hockey had provided an update which had been circulated.

h. Thorne Coffin Memorial Hall report. Cllr Seib updated the council on the current situation with the Charity, Trustees and Committee. He explained that there was a lack of local interest and Committee members could not be recruited. The governing documents dictate that ownership and therefore responsibility for the future plans for the site would be handed back to the owners of Thorne House. It was understood that BPC had no responsibility or authority to bring the hall back into useful condition or control the sites future use.

i. [Somerset Local Plan Update](#). Members were encouraged to complete the consultation.

26/34 ONGOING MATTERS.

To hear an update and/or agree Cllr responsibility for ongoing matters and projects:

a. OSWP

Brympton Parish Council

Serving our community

Clerk: Julie Ferguson E-mail: clerk@brymptonparishcouncil.gov.uk Tel: 01935 571008

- i. Further security measures at Oak Tree Park (OTP), to be agreed with SC. Clerk waiting for confirmation that the specification for the fencing to be brought to the PC for approval is acceptable to SC.
- ii. Tree planting. Cllr needed to take this project forward. Cllr Seib agreed to take this on.
- iii. Wildflower meadow. Cllr Pritchard reported that he had spoken with YRCT representative and will bring to a future meeting for consideration.

26/35 PLANNING MATTERS.

- a. [26/01394/FUL](#). Premier Inn, Alvington Lane, BA22 8UX. Demolition of existing hotel restaurant and replacement with new building providing additional hotel bedrooms and guest restaurant, together with alterations to the car park and all associated works.

RESOLVED: To **SUPPORT** the application, with no additional comments.

26/36 FINANCE MATTERS.

- a. Members **NOTED** receipts. June 26.

June 2026 Receipts			
Inv	Payee	Particulars	Amount
1	June LCH Income	Less deposit returns	£ 1,307.77
2	UTB	Q1 Interest	£ 904.59
Total			£ 2,212.36

- b. **RESOLVED:** To **APPROVE** the Payment Schedule.

July 26 Payment Schedule			
Inv	Payee	Particulars	Amount
1	Somerset Council	Ranger June 26	£ 2,267.59
2	Karma Cleaning	LCH Cleaning & safety checks	£ 122.00
3	Timeback Accounts	Payroll Jun26	£ 6.00
4	Staff	Emoluments Jul 26	£ 1,870.26
5	Elan City	4G SIM connection for 3 year (2026-29)	£ 960.00
6	Coomber Security Systems	Fire and Emergency Lighting (26-27)	£ 226.80
7	YRCT	Leaky Dam	£ 1,923.55
Sub-total			£ 7,376.20
Payments for Report			Amount
8	Multipay Card (Jun26)	VL,fee,MS, Amazon vouchers	£ 43.85
9	LCH deposit returns	Various	£ 100.00
Sub-total			£ 143.85
Total			£ 7,520.05

- c. **RESOLVED:** To **APPROVE** the Q1 Cashbook/Bank Reconciliation and **NOTE** Budget Summary (Appendix 1).
- d. **RESOLVED:** To **APPROVE** the extended warranty of the 2 SIDs for 3 years at a cost of £398+VAT/yr.
- e. **RESOLVED:** To **APPROVE** an additional spend of £1000 for YRCT projects OTP surface water runoff and Lawrence Way leaky dams (Budget line: Environmental Projects, spend approved to date £7200).
- f. **RESOLVED:** To **APPROVE** the purchase of 4 pairs of Remembrance Silhouettes at a cost of £1400, to include Risk Assessment, locations and storage. The locations were agreed as specified on the RA and the silhouettes would be stored in the LCH.

Brympton Parish Council

Serving our community

Clerk: Julie Ferguson E-mail: clerk@brymptonparishcouncil.gov.uk Tel: 01935 571008



Unknown Tommy and Women In War
Statue Pair
£350.00

Style
Lest We Forget

Direction Facing
Pair (Left and Right)

Quantity
1

Add to Cart

Buy with shop 1805

[More payment options](#)

Remember The Fallen with a pair of statues. Unknown Tommy and Women in War - Made by veterans.

BESPOKE ORDERS

Bespoke orders can be catered for, with your own message at the bottom and custom logo or village/ town crest. Or, our most popular pre-set messages can be selected using the drop-down menu above.

- g. **RESOLVED:** To **APPROVE** a budget of £5000 for the purchase of 3 benches to include installation costs. A budget was agreed for the purchase of 3 benches @ £1120.09 each to match the previously installed bench, to include the installation costs of around £1100 (tbc) by SC.



Direct Delivery Item

The Baginton Recycled Plastic
Garden Bench, Brown

POF-TUD-GBBN

£365.90

Incl. VAT: £439.08

Free Mainland UK Shipping



Save When You Buy 2 or More!

Ilkley | Recycled Plastic
Bench with Sloped
Backrest

From £625.14 Ex. VAT



£1120.09

excluding VAT

£1344.11 inc. VAT
includes free delivery*



Quantity:

26/37 REPORTS – To receive reports:

To hear any Committee, Working Party or Cllr reports.

Cllr Pritchard - LCH Committee Report: Cllr Guest welcomed onto the committee, outstanding issues with the responsibility for utilities as detailed in the Lease document are ongoing. Additional mid-week cleaning required to keep standards high.

Cllr Seib – Appointed LCN Deputy Chair, ex-PCSO as link officer proving very proactive. Lots of local area negative feedback needs to be addressed.

26/38 ITEMS FOR THE NEXT AGENDA.

- Agusta Park status report
- Tackling graffiti

26/39 DATE OF THE NEXT MEETING.

Wednesday 16th September 2026 at 7.30pm, Abbey Manor Community Centre, The Forum, BA21 3TL.
All agenda items to be notified to the clerk by Friday 4th September 2026.

19:16 – Meeting closed.

Brympton Parish Council

Serving our community

Clerk: Julie Ferguson E-mail: clerk@brymptonparishcouncil.gov.uk Tel: 01935 571008

APPENDIX 1							
BRYMPTON PARISH COUNCIL Q1 SUMMARY							
Receipts and Payments Summary for the year ending 31st March 2027							
		Last Year	This Year	This Year		This Year	This Y
	RECEIPTS	2025-26	2026-27	Budget 2026-27		Budget remaining 2026-27 (£)	(%) remain
Receipts	Precept	£ 120,450.00	£ 76,925.00	£ -			
	Interest	£ 3,549.09	£ 904.59	£ 2,000.00			
	LCH Income	£ 13,961.73	£ 3,107.03	£ 8,250.00			
	VAT Refund	£ 17,453.81	£ -	£ 7,000.00			
	Grants & Donations	£ 1,653.50	£ -	£ -			
	CIL	£ -	£ -	£ -			
TOTAL RECEIPTS		£ 157,068.13	£ 80,936.62	£ 17,250.00			
	PAYMENTS				RSRV XFR		
Administration	Salaries	£ 40,797.50	£ 8,560.91	£ 43,000.00	£ -	£ 34,439.09	80%
	Allowances/expenses/mileage	£ 894.26	£ 397.50	£ 900.00	£ -	£ 502.50	56%
	Office/Admin expenses	£ 3,490.93	£ 530.68	£ 3,000.00	£ -	£ 2,469.32	82%
	Insurances	£ 799.62	£ 995.97	£ 1,000.00	£ -	£ 4.03	0%
	Audit	£ 827.00	£ 456.00	£ 900.00	£ -	£ 444.00	49%
	Training	£ 180.00	£ -	£ 200.00	£ -	£ 200.00	100%
	Subscriptions	£ 2,464.30	£ 150.00	£ 200.00	£ -	£ 50.00	25%
	Lufton Community Hall	£ 11,133.28	£ 1,916.03	£ 8,250.00	£ -	£ 6,333.97	77%
	Cllr Allowances	£ 300.00	£ -	£ 400.00	£ -	£ 400.00	100%
	Cllrs PAYE (inc in Salaries)	£ -	£ -	£ 100.00	£ -	£ 100.00	100%
	Cllrs Expenses	£ 37.80	£ 37.80	£ 100.00	£ -	£ 62.20	62%
	Chairmans Allowance (inc. Awards)	£ 215.00	£ 120.00	£ 350.00	£ -	£ 230.00	66%
Maintenance	Election	£ 7,262.38	£ -	£ 5,000.00	£ -	£ 5,000.00	100%
	General Maintenance - all areas	£ 15,085.24	£ 27.45	£ 8,000.00	£ -	£ 7,972.55	100%
	Ranger	£ 28,388.25	£ 6,746.13	£ 35,000.00	£ -	£ 28,253.87	81%
	OSWP Parish Assets & Maint	£ 5,277.76	£ -	£ 4,000.00	£ -	£ 4,000.00	100%
	Security (NEW)	£ -	£ -	£ 8,000.00	£ -	£ 8,000.00	100%
	Refuse management	£ -	£ 3,036.80	£ 2,000.00	£ 1,036.80	£ 0.00	0%
	Play Area Inspections	£ 928.08	£ -	£ 1,000.00	£ -	£ 1,000.00	100%
	Environmental projects	£ 3,829.10	£ -	£ 2,000.00	£ -	£ 2,000.00	100%
Projects	Litter picking/flower beds	£ 184.54	£ 162.21	£ 200.00	£ -	£ 37.79	19%
	Defibrillators (NEW)	£ 381.05	£ -	£ 2,000.00	£ -	£ 2,000.00	100%
	Environmental projects (NEW)	£ -	£ -	£ 8,000.00	£ -	£ 8,000.00	100%
	Play Equipment (RESERVE)	£ -	£ -	£ 10,000.00	£ -	£ 10,000.00	100%
	Market Square	£ -	£ -	£ -	£ -	£ -	0%
	GRANTS S137	£ 13,020.91	£ 2,000.00	£ 15,000.00	£ -	£ 13,000.00	87%
VAT	Octagon Theatre contributions (NEW)	£ -	£ -	£ 12,500.00	£ -	£ 12,500.00	100%
	VAT incurred on payments in year	£ 11,125.51	£ 2,068.24	£ -		n/a	-
TOTAL PAYMENTS		£ 146,622.51	£ 27,205.72	£ 171,100.00		£ 143,894.28	
Excess of Receipts over Payments		£ 10,445.62	£ 53,730.90				
plus balances b/fwd		£ 122,680.51	£ 133,126.13				
Balances c/fwd		£ 133,126.13	£ 186,857.03	CASHBOOK TOTAL			
RECONCILIATION DATE: 30 June 2026							
Unity Trust Current Account			£ 3,759.91				
Unity Trust Savings Account			£ 183,097.12				
Nationwide Business Saver			£ -				
Total balances at bank		-	£ 186,857.03	BANK TOTAL FROM STATEMENTS			