

Parish Council Meeting

- Wednesday 16th September 2026 commencing at 7.30PM
- The Parish Room, Abbey Manor Community Centre, The Forum, BA21 3TL

To all members of Brympton Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined on this agenda¹:

Chair: Joe Conway

Members: Cllr Alan Flint, Cllr Rob Guest, Cllr Lynn Goodby, Cllr Paul Herbert, Cllr Graham Pritchard, Cllr Ian Schafer, Cllr Peter Seib, Cllr Lynda Simonite, Cllr Jeny Snell

Julie Ferguson

Julie Ferguson – Brympton Parish Clerk and Responsible Financial Officer
9th Sept 2026

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public. Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

PUBLIC SESSION

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100. To discuss the recent OTP unauthorised encampment and support for any future security measures to be agreed by Somerset Council.

OUTSIDE REPORTS FROM REPRESENTATIVES

- [Police Crime Report](#)
- [Somerset Cllr Report](#)

Agenda

26/40 APOLOGIES FOR ABSENCE (LGA 1972 s85(1)).

To receive any apologies for absence.

26/41 DECLARATIONS OF INTEREST.

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

To receive any declarations of interest from councillors on items on the agenda.

26/42 MINUTES OF PREVIOUS MEETINGS (LGA 1972 sch12,para41(1)).

To **APPROVE** and sign the minutes of the parish council meeting held on 15th July 2026.

26/43 CO-OPTION.

To **CO-OPT** members to the Parish Council.

¹ The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

Brympton Parish Council

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Clerk: Julie Ferguson E-mail: clerk@brymptonparishcouncil.gov.uk Tel: 01935 571008

26/44 CHAIR'S REPORT.

To hear a report from the Chair.

26/45 CLERK'S REPORT AND CORRESPONDENCE.

To NOTE the Clerks report:

- [Yeovil LCN correspondence](#)
- [SC news and bulletins](#)
- [TRO notices \(various\)](#)
- ACA Committee Meeting papers
- Ranger report.
- Community Right To Bid – Asset of Community Value nomination for Huish Park Stadium.
- Local Government Service Pay Agreement 2026/27.
- Consultation and Review of Draft Somerset Heritage at Risk Register
- Briefing session on the New National Planning Policy Framework and National Scheme of Delegation.

26/46 ONGOING MATTERS.

- Security measures at Oak Tree Park (Cllr Seib).
- Tree planting (Cllr Seib).
- Wildflower meadow, to include any future environmental projects (Cllr Pritchard).
- Parish Benches & Remembrance Silhouettes (Clerk)
- Agusta Park build report (Clerk).
- Graffiti (Cllr Goodby)

26/47 PLANNING MATTERS.

- [26/01806/FUL](#). A single storey extension to the existing industrial building, erection of a detached new industrial building (class B2) and associated works. Land At Boundary Avenue Brympton, BA22 8UU.

26/48 FINANCE MATTERS.

- To **NOTE** receipts. July & Aug 26.

July & August 2026 Receipts			
Inv	Payee	Particulars	Amount
1	July LCH Income	Less deposit returns	£ 1,073.63
2	Aug LCH Income	Less deposit returns	£ 780.43
Total			£ 1,854.06

- To **NOTE** the Aug 26 Payment Schedule and **APPROVE** the Sept 26 Payment Schedule.

August 26 Payment Schedule - REPORT			
Inv	Payee	Particulars	Amount
1	Somerset Council	Ranger July 26	32030457 £ 3,684.84
2	Karma Cleaning	LCH Cleaning & safety checks	INV 0286 £ 122.00
3	Timeback Accounts	Payroll Jul26	7694 £ 6.00
4	Staff	Emoluments Aug 26	n/a £ 1,760.17
5	YRCT	Tree work, poind runoff & bird/badger survey	YRCT - 079 £ 1,934.75
6	Peter Seib	Reiburse defib pads @ AMCC	n/a £ 144.00
7	PKF Littlejohn	Internal Audit Fee	SB20260093 £ 504.00
Sub-total			£ 8,155.76
Payments for Report			Amount
8	Multipay Card (Jun26)	VL,fee,MS, Amazon vouchers	£ 43.85
9	LCH deposit returns	Various	£ 100.00
Sub-total			£ 143.85
Total			£ 8,299.61

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September 26 Payment Schedule				
Inv	Payee	Particulars	Invoice Number	Amount
1	Somerset Council	Ranger Aug 26	32032841	£ 3,401.40
2	Karma Cleaning	LCH Cleaning & safety checks	INV tbc	tbc
3	Timeback Accounts	Payroll Aug26	7739	£ 6.00
4	Staff	Emoluments Sept 26	n/a	tbc
5	Glasdon	Benches	n/a	£ 3,830.72
6	PHS Group	Waste services	72367060	£ 138.43
			Sub-total	£ 7,376.55
Payments for Report				Amount
8	Multipay Card (Jul26)	VL,fee,MS, Trophy, Floor cleaner & battery, RBL Silhouettes,PC stand		£ 1,932.81
			Sub-total	£ 1,932.81
Total				£ 9,309.36

c. To **NOTE** the External Auditors Report 2025/26 and **CONSIDER** and 'except for' matters (Appendix 1).

26/49 REPORTS – To receive reports:

To hear any Committee, Working Party or Cllr reports.

26/50 ITEMS FOR THE NEXT AGENDA.

a. TBC.

26/51 DATE OF THE NEXT MEETING.

Tuesday 20th October 2026 (tbc) at 7.30pm, Lufton Community Hall, Kingfisher Drive, BA22 8FJ.
All agenda items to be notified to the clerk by Friday 9th October 2026.

APPENDIX 1

Section 3 – External Auditor's Report and Certificate 2025/26

In respect of **Brympton Parish Council – SO0042**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a limited assurance review is set out by the National Audit Office (NAO). A limited assurance review is not a full statutory audit, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it does not provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2025/26

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with *Proper Practices* and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review:

- The smaller authority has confirmed that the response to Section 2, Box 11 is incorrect and should be 'yes'.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2025/26

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

17/07/2026