
Brympton Parish Council

Serving our community

Clerk: Julie Ferguson

E-mail: clerk@brymptonparishcouncil.gov.uk

Tel: 01935 571008

Minutes for the meeting of Brympton Parish Council (BPC) held at The Parish Room, Abbey Community Centre, Yeovil on Wednesday 16 July 2025 at 19:30hrs.

Present – Cllrs Joe Conway, Lynn Goodby, Graham Pritchard, Ian Schafer, Peter Seib, Lynda Simonite, Roger Simonite (Chair), Jeny Snell, Adrian Wilkes (9).

In attendance – Julie Ferguson (Clerk).

Public Session – 12 members of the public were present (part-time). Cllr R Simonite presented proposed security improvements to Oak Tree Park (OTP) as discussed with Somerset Council (SC), subject to funding approval at agenda item 25/49 (Appendix 5). The presentation was well received and points noted:

- 2 incursions in recent weeks prompted necessary action from SC working with BPC
- OTP is SC property however BPC are working with SC and prepared to assist with funding additional perimeter security measures.
- Agreement has been reached with BPC funding purchase of materials and SC carrying out installation at their cost.
- Plans include identifying vulnerable areas and creating zones 1,2 and 3 with short, medium and long-term actions.
- Further meeting arranged with Avon and Somerset Police Designing Out Crime Officer to ensure all reasonable measures are being considered.
- Unusual year with high number of displaced gypsies and travellers transiting through the area and SC are continuing to explore the provision of suitable transit camps for groups to reduce the instances of unauthorised encampments in public spaces.
- Further occurrences of traveller incursions are likely.
- Where private land is accessed by travellers, SC have no powers to intervene.
- Urge public to use email and phone to contact [SCllr Peter Seib](#) and [SCllr Jeny Snell](#), rather than social media as this is not routinely monitored and not a preferred method of contact.

Another matter was raised by a resident from Thorne Coffin asking for advice regarding noisy motorbikes using the gated lane, travelling with excessive speed through the quiet residential hamlet. SCllr Seib explained that, after looking into the lane closure it appeared that no gate closure order exists therefore vehicles are permitted to travel along the lane. Furthermore, with the speed limit being 60mph, no offence was being committed therefore the Police would have no powers to prosecute the motorcyclists. He would continue to support the lane closure, however should be noted that a request for adjustments to the gate permitting disabled access be considered, this would facilitate motorcycle access further.

Police Crime Report (Clerk) – The Yeovil Rural crime figures for June25 were on the link provided.

Somerset Councillor (SCllr) Report – A report had been circulated. Cllr R Simonite commended SCllr Seib on the content and usefulness of the detail in the report.

20:20 – Meeting opened.

25/37 APOLOGIES FOR ABSENCE – To receive apologies for absence (LGA 1972 s85(1)).

Cllr Martin – Personal. Accepted.

Cllr Herbert – Personal. Accepted.

Cllr Flint – Personal. Accepted.

25/38 DECLARATIONS OF INTEREST

Cllr Pritchard – Item 25/52, non-pecuniary interest.

Cllr Seib – 'General' declaration - Somerset Cllr, Chilthorne Domer PC, Chair of ACA Cttee.

Cllr Snell – 'General' declaration – Somerset Cllr, Yeovil Town Cllr.

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25/39 MINUTES OF PREVIOUS MEETINGS

RESOLVED: To **APPROVE** the minutes of the parish council meeting held on 17 June 25.

25/40 MATTERS TO REPORT FROM A PREVIOUS MEETING

a. Defibrillator progress report.

Cllr L Simonite reported that, after effectively hitting a brick wall with the defib installation at Abbey Manor Tesco, the landlady of The Arrow had agreed to the unit being installed on the external wall of the pub, since a recent incident requiring a defib had occurred and no locally installed units were available for the casualty. The Augusta Park unit was waiting for the pillar installation to be completed.

25/41 CHAIR'S ANNOUNCEMENTS

a. Photography Competition at Preston Primary School.

Cllrs R Simonite, Pritchard, Schafer and the Clerk attended the assembly presentation where, once again a high standard of photography had been awarded with prizes of £25, £20 and £5 for highly commended entries.

b. Golden Oldies visit.

Cllr R Simonite had attended a recent Golden Oldies morning and was very impressed by the organisation and attendance of upwards of 70 retirees from the parish. He encouraged the group to request grant funding from the PC to support elements of their events.

c. Travellers encampment – meeting with SC representatives. This had been covered in the public session.

25/42 CLERK'S REPORT AND CORRESPONDENCE. Noted.

a. [Yeovil LCN Correspondence](#)

b. [SC News and Bulletins](#)

c. ACA Meeting Agendas and Minutes.

d. Ranger report.

e. Play area inspection reports.

f. Flood warden Newsletters

g. [Government consultation on reform of planning committees](#)

h. SC Volunteer highways maintenance for parish, town and city councils.

i. Resident Letter(s) – Illegal encampment and criminal activity at Oak Tree Park.

j. Enhanced highways maintenance pilot update.

25/43 PARISH MATTERS – Unauthorised traveller encampment in Oak Tree Park, Abbey Manor.

This had been covered in the Public Session and Appendix 5 provides detail of planned works to secure OTP from future incursions.

25/44 PLANNING – Decisions for **REPORT**. Noted.

a. None.

25/45 PLANNING – Applications for **COMMENT**.

a. [25/01463/S73A](#). 3 Celandine Road Brympton Yeovil Somerset BA22 8SS. S73A Application to vary condition 2 (approved plans) and 3(materials) to allow change of external materials from brick to horizontal cladding, in relation to approval 24/01724/HOU for Erection of a first floor extension above existing structure

RESOLVED: To **SUPPORT** the application.

25/46 FINANCE – To **NOTE** June 25 receipts. Noted.

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JUNE 25 Receipts		
Payee	Particulars	Amount
VARIOUS	LCH HIRE FEES MAY (LESS DEPOSIT RETURNS)	£ 1,096.58
BANK (UTB & NATIONWIDE)	INTEREST	£ 889.53
TOTAL		£ 1,986.11

25/47 FINANCE – Payment Schedule.

RESOLVED: To **APPROVE** July 25 Payment Schedule.

JULY 25 Payment Schedule				
Inv	Payee	Particulars	Invoice Number	Amount
1	SOMERSET COUNCIL	RANGER (JUNE)	30116034	£ 2,184.48
2	KARMA CLEANING	LCH CLEANING JUN/JUL	258	£ 136.00
3	TIMEBACK ACCOUNTS	PAYROLL JUN	7136	£ 6.00
4	STAFF	EMOLUMENTS JUL25	n/a	£ 1,555.57
5	LLOYDS MULTIPAY CARD	OFFICE & SUPPLIES	JUNE REPORT	£ 24.11
	TOTAL			£ 3,906.16

25/48 FINANCE – Q1 Summary.

RESOLVED: To **APPROVE** Q1 Cashbook/Bank Reconciliation and **NOTE** Budget Summary (Appendix 1).

25/49 FINANCE – To **APPROVE** a budget for provision of additional security measures around Oak Tree Park.

RESOLVED: To **APPROVE** a budget of £9308 with delegated authority for Chair and Clerk to spend on agreed measures (fencing & bollards) if required before the next meeting.
{Budget line: Reserves – CIL and Public safety/highway improvements.}

25/50 FINANCE – To **APPROVE** a budget for provision of additional longer-term preventative measures for unauthorised access to Oak Tree Park.

RESOLVED: To **APPROVE** a budget of £2400 for consideration of long-term measures.
{Budget line: Reserves – Public safety/highway improvements.}

25/51 FINANCE – Octagon Theatre and Westlands Entertainment Venue grant request.

RESOLVED: To **APPROVE** a grant request from Octagon Theatre and Westlands Entertainment Venue for £2000 (Appendix 2).

25/52 FINANCE – Yeovil Baptist Church grant request.

RESOLVED: To **APPROVE** a grant request from Yeovil Baptist Church for £1560 (Appendix 3).

25/53 FINANCE – St Peter and Paul Church grant request. Resubmitted due to additional advice and guidance obtained.

RESOLVED: To **APPROVE** a grant requests from St Peter and Paul Church, Lufton for £3000 (Appendix 4). This replaces any previous grants not yet awarded due to qualifying criteria.

25/54 REPORTS – To receive reports:

- Committees. Cllr Pritchard had attended a LCH Committee meeting earlier that day.
- Working Parties. None.
- Parish Councillors.

Cllr L Simonite reported that 8 volunteers had attended the recent litter pick and the next planned pick is 18th August, volunteers welcome. Abbey Manor flower beds were looking

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fabulous, thanks to councillor volunteers on the day and donations of plants, also thanks to Abbey Manor Group (AMG) for donation of funds. Would like to ask AMG for permission to similarly plant the larger beds in the future. Replacement cigarette/ash tray in the bus shelter had been vandalized again, suggest not to replace again.

Cllr Wilkes hoping for response to letter regarding YDH Maternity Unit Closure, also successful Westfield Community Association open meeting, Cllr Flint was in attendance and it was a good evening, refreshing the aims of the group.

25/55 ITEMS FOR THE NEXT AGENDA. Nothing identified at this time.

25/56 DATE OF THE NEXT MEETING – Wednesday 17 Sept 2025 at 7.30pm, Abbey Manor Community Centre, The Forum, BA21 3TL. All agenda items to be notified to the clerk by Friday 5 Sept 2025.

21:25 – Meeting closed.

				Budget	Budget	remaining	
	RECEIPTS	2024-25	2025-26	2025-26	remaining	2025-26	Explanations
Receipts	Precept	£ 80,565.00	£ 120,450.00	£ -			
	Interest	£ 2,703.68	£ 1,136.36	£ 2,000.00			
	LCH Income	£ 12,635.84	£ 3,460.56	£ 9,000.00			
	VAT Refund	£ 3,214.57	£ 7,111.84	£ 5,000.00			
	Grants & Donations	£ -	£ 153.50	£ -			
	CIL	£ 2,087.44	£ -	£ -			
TOTAL RECEIPTS		£ 101,206.53	£ 132,312.26	£ 16,000.00			
	PAYMENTS						
Administration	Salaries	£ 31,066.37	£ 9,394.56	£ 32,500.00	£ 23,105.44	71%	
	Allowances/expenses/mileage	£ 702.02	£ 232.94	£ 550.00	£ 317.06	58%	
	Office/Admin expenses	£ 2,622.63	£ 863.04	£ 3,300.00	£ 2,436.96	74%	
	Insurances	£ 886.82	£ 799.62	£ 1,200.00	£ 400.38	33%	
	Audit	£ 711.00	£ 407.00	£ 800.00	£ 393.00	49%	
	Training	£ 95.00	£ 30.00	£ 500.00	£ 470.00	94%	
	Subscriptions	£ 1,684.51	£ 2,164.50	£ 1,700.00	-£ 464.50	-27%	
	Communications (Newslink/Website)	£ -	£ -	£ 200.00	£ 200.00	100%	
	Lufton Community Hall	£ 8,213.01	£ 1,801.49	£ 8,250.00	£ 6,448.51	78%	
	Cllr Allowances	£ 240.00	£ -	£ 400.00	£ 400.00	100%	
	Cllrs PAYE	£ -	£ -	£ 100.00	£ 100.00	100%	
	Cllrs Expenses	£ 69.75	£ 30.60	£ 100.00	£ 69.40	69%	
	Chairmans Allowance (inc. Awards)	£ 185.00	£ -	£ 250.00	£ 250.00	100%	
	Election (NEW)	£ -	£ -	£ 5,000.00	£ 5,000.00	100%	
Maintenance	General Maintenance - all areas	£ 3,745.21	£ -	£ 8,000.00	£ 8,000.00	100%	
	Ranger	£ 24,071.46	£ 6,315.90	£ 29,500.00	£ 23,184.10	79%	
	OSWP Parish Assets & Maint (NEW)	£ 8,811.39	£ 133.91	£ 2,000.00	£ 1,866.09	93%	
	Refuse management (NEW)	£ -	£ -	£ 13,000.00	£ 13,000.00	100%	
	Play Area Inspections	£ 956.64	£ -	£ 3,800.00	£ 3,800.00	100%	
	Environmental projects (NEW)	£ -	£ 139.05	£ 10,400.00	£ 10,260.95	99%	
	Litter picking/flower beds	£ -	£ 184.54	£ 100.00	-£ 84.54	-85%	Donation AMG -£153.5
Projects	Defibrillators (NEW)	£ -	£ -	£ 500.00	£ 500.00	100%	
	Play Equipment (RESERVE)	£ -	£ -	£ 5,000.00	£ 5,000.00	100%	
	Warm Hub (NEW)	£ -	£ -	£ 1,800.00	£ 1,800.00	100%	
	Events	£ 150.00	£ -	£ 500.00	£ 500.00	100%	
	Market Square	£ -	£ -	£ 5,000.00	£ 5,000.00	100%	
	GRANTS S137	£ 12,946.00	£ 1,500.00	£ 15,000.00	£ 13,500.00	90%	
VAT	VAT incurred on payments in year	£ 7,115.96	£ 1,518.79	£ -	-£ 1,518.79	#DIV/0!	
TOTAL PAYMENTS		£ 104,272.77	£ 25,515.94	£ 149,450.00	£ 123,934.06		
	Excess of Receipts over Payments		£ 106,796.32				
	plus balances b/fwd		£ 122,680.51				
	Balances c/fwd	£ 122,680.51	£ 229,476.83	CASHBOOK TOTAL			
	RECONCILIATION DATE: 30 JUN 2025						
	Unity Trust Current Account		£ 3,964.00				
	Unity Trust Savings Account		£ 143,121.02				
	Nationwide Business Saver		£ 82,391.81				
	Total balances at bank	-	£ 229,476.83	BANK TOTAL FROM STATEMENTS			

APPENDIX 2

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	Octagon Theatre & Westlands Entertainment Venue
Address of website, if available	https://www.westlandsyevovil.co.uk/
Bank account details	(as appears on statements) [REDACTED] [REDACTED] [REDACTED]
Name of person(s) submitting the application	Katherine Hoskins
What is your position in the organisation?	Arts Engagement and Outreach Manager
Contact address, including phone number & email address	Westlands Entertainment Venue Westbourne Close Yeovil Somerset BA20 2DD 01935 422884 katherine.hoskins@somerset.gov.uk
Geographical area covered (delete as appropriate)	Wider Yeovil area
Aims, objectives or activities of the organisation	The Octagon Theatre & Westlands Entertainment Venue are much-loved community venues and leading south-west arts organisations with a strong local presence and the principal creative arts offer. From the Octagon & Westlands we offer access to high quality arts, culture and film for residents across the South West. We seek to create opportunities for everyone to enjoy, learn, engage and participate in the arts and so contribute to their health, wellbeing and happiness. Our aim is to engage all members of the community in the visual arts, dance, theatre, music, and film. We want to make the arts accessible for all ages and abilities, and most importantly offer opportunities that are affordable. The Octagon Theatre has been owned, managed and local authority funded since its establishment in 1974, with Westlands Entertainment Venue becoming the sister venue to the Octagon following the venues refurbishment by the local authority in March 2017. The Arts Engagement & Outreach service, that operates from The Octagon & Westlands, is managed and funded by

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	Somerset Council, whilst the venues were recently devolved to Yeovil Town Council in August last year. Both venues, and the Arts Engagement & Outreach service we operate from the venues, continue to be local authority managed and funded, with a partnership agreement in place between Somerset Council and Yeovil Town Council. The partnership agreement ensures the continued provision of a county-wide arts offer for Somerset, that recognises the ability of the arts to transform lives, raise aspirations, improve education and enrich the quality of life for local residents. In making Somerset a better place to live, work and visit we believe the arts have a vital role to play in achieving an improved standard of wellbeing. A major achievement for the organisation has been receiving Arts Council England (ACE) investment for our Arts Engagement & Outreach service and becoming a National Portfolio Organisation (NPO). The award has enabled us to develop and deliver programmes and activities that benefit health and wellbeing, enrich learning and education in and outside school that inspires and celebrates young talent. Creating work that supports local artists and tells local stories. Where we seek to improve inclusion and remove barriers, whatever they may be, so that everyone is able to enjoy and benefit from the creative arts. An example of where we have seen the impact of our work is our Summer and Winter PlayDays. A total of 4,700 children, young people, parents and carers attended our Summer PlayDays with a further 1,500 attending our indoor Winter PlayDays. Funding enabled us to offer these events free during the school holidays, where we programmed a host of activities plus series of live outdoor productions. The events saw local families attending on foot and travelling from villages and towns across Somerset and beyond. The importance of keeping the events free, accessible and open to all was evident. "The summer holidays are long and expensive, this event has given us a reason to leave the house without incurring huge costs."
Do you target a specific age range? If so what is it?	Age Range___ 3-11 year olds_____
Do you target disabled groups?	Yes

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How much funding are you applying for?	£2000
What is the funding to be used for?	We are seeking funding to support two free, creative PlayDays for children, young people and their families taking part in Langport this financial year. The first being our Summer Play Day, held at Mudford Rec, Yeovil, on Wednesday 6 August 2025 11am – 3pm, and the second, our Winter Play Day being held at Westlands Entertainment Venue on Monday 16 February 2026 10am-2pm. PlayDays are a national initiative that celebrates children's right to play. PlayDays are local events, taking place in outdoor or indoor community settings for local families of Yeovil and the surrounding areas. The events promote active living of children and young people, as core to the PlayDays initiative is to support the health, wellbeing and development of children and young people. Families will be able to take part in a range of free creative activities, from arts and crafts to music-making, to practicing circus skills, along with face painting and free public performances by exciting theatre companies. We have invited local organisations and services to attend our Summer & Winter PlayDays, offering the opportunity to promote their service and provide additional activities, this includes Young Somerset, Freedom Leisure, Somerset Libraries, Yeovil Country Park and Children's Autism Outreach team. Through our programmed workshops and live performances, we will introduce themes of friendship, inclusion and environmental awareness (ensuring all materials used are sustainable) to present key local messaging around social acceptance and climate change. We have identified the need for this project through our understanding that in Somerset the key contextual factors residents face are rurality and rural isolation, poor mental health and deprivation. When developing the PlayDay events for the first time last year, we recognised that cost, transport and the perception 'it's not for me', were the biggest barriers preventing individuals from accessing arts and cultural activity. We sought to overcome these barriers by programming our events where people live, in 4 accessible outdoor community settings across the South of Somerset, in both rural and deprived areas, and by ensuring all

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activity was kept free of charge. By focusing and marketing the events on the concept of 'play' our ambition was to overcome the perception that art and being creative 'is not for me'.

The events will be kept local, and free of charge, to reduce the pressure for those families affected by the cost of living and where transport could be a barrier to accessing arts events. All activities programmed will give parents/carers the opportunity to try new skills alongside their children and give them access to free entertainment during the holidays. The activities and performances programmed will provide opportunities for shared experiences for all attending, whether as audience members or participants and encourage social interaction, with an outcome being participants are motivated to do creative activities in the future.

As an example of activities already being programmed for the summer, we are delighted to have secured the fabulous Indian Dance Group, Sonia Sabri Company with their production of The Awakening. As one of the leading contemporary South Asian dance and music companies in the UK, they will bring audiences their passion towards the power of dance and music to open up new perspectives, explore emotions and empower audiences.

Through our Arts Engagement & Outreach work we have built strong relationships local services and community groups including Somerset Council, ABRI, LiveWest Somerset Diverse Communities, WATCH, Ark at Egwood as well as schools, community and public health providers. Attendance will be encouraged through schools, clubs, housing and family liaison officers, with an online campaign shared via county, town & parish councils, and Octagon & Westlands. We will also create leaflets which we will distribute at community hubs, youth clubs, food banks, local schools and one-stop shops at each location.

We will evaluate the event, through feedback collected on the day and look to produce a report after the event. We will be collecting feedback as to where people have travelled from, the demographics of those attending, their experience, and the impact of the event and activity happening in Langport.

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	The total cost of the Summer & Winter PlayDays in Yeovil for 2025-26 are: £8,277.60 total cost of the project Summer PlayDay: £1750 Performance Company £1000 Workshop Leaders (£250 per practitioners x 4) £460 Facepainting £250 Marketing £464 Tech Support on the day £150 Transport of equipment £772.80 Staffing (in kind) Winter PlayDay: £198 Room Hire of Westlands Entertainment Venue £750 Walkabout performers £1000 Workshop Leaders (£250 per practitioners x 4) £460 Facepainting £250 Marketing £772.80 Staffing (in kind) This event will be part of a series of PlayDays happening across the South of Somerset, with events in Chard, Yeovil, Wincanton and Langport.
Please clearly state how the funding you are applying for will benefit residents of Brympton?	To our previous events in Yeovil, we welcomed 1600 local young people and families to our Summer Play Day in 2024 with 670 people attending our Winter PlayDay in February 2025. The connections we achieved proved the need for similar activities during school holidays and additional funding received from Brympton Parish Council will enable us to continue to provide the same quantity and quality of activity within Yeovil.
Do you currently receive funding from other sources and, if so, from where and how much?	The Octagon's Arts Engagement & Outreach service are funded by Arts Council England and subsidised by Somerset Council, for delivery of community outreach projects to improve access to the arts across Somerset. In the 2025-26 the financial contribution is £277,697 Arts Council £127,500 Somerset Council We are making an investment of £183,629 in your area in this financial year (2025-26) (exclusive of staffing and marketing costs) and reaching out to Brympton

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	Parish Council to understand whether the council would be in a position to make a contribution to support delivery in your area. Support received will be invested back into the community and go to support and enable your residents to access arts and culture on their doorsteps.
Are you applying to other funding organisations for support and, if yes, who are they?	£2000 Yeovil Town Council (Confirmed) £2000 Yeovil Without Parish Council (under application) £625 Somerset Community Fund (£2,500 Under application, split between 4 Summer PlayDay events) £107 Arts Council England (Confirmed) £1545.60 Support-in-kind (Staff costs as subsidised by Somerset Council (Confirmed)) For our series of PlayDays in Chard, Wincanton, Langport & Yeovil we will be similarly apply to the local town and parish councils for support.

Please return this form to Julie Ferguson - Parish Clerk

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	<i>Please indicate to show that you have included it</i>
A copy of your constitution	x
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	x
Last 3 months of bank statements	x

Please refer to the Council's Community Grant Funding Policy for full details of our terms and conditions.

Signature of applicant ...

APPENDIX 3

APPLICATION FOR GRANT FUNDING FROM BRYMPTON PARISH COUNCIL

1. Name of group	YEOVIL BAPTIST CHURCH
2. Address of group	SOUTH STREET YEOVIL BA20 1QF
Name of Contact	Rev. Dave Hibbin
Contact Telephone Number(s)	██████████
3. Name of project	TAKE 5
4. Amount requested	£ 1,560.00
5. Briefly describe the project/scheme	Since we began in September 2023, we have seen a steady rise in the number of families engaging with our Monday Morning “Coffee Morning plus” type event. Our primary aim is to provide tea, coffee, snacks and cakes for parents and/or carers with pre-school children in a relaxed, accessible environment. We have, over the last year, had some local child minders visit us with their little ones, and a regular number of older people drop in to socialise and enjoy what we offer. We have a designated play space with age-related activities for children but have also adapted and altered timings to a later start time to accommodate and run special one-off events during half terms and school holidays. At these we provide activities and games for a wider age range of children up to and including Year 6. Events have included Christmas and Easter Specials, Pancake Party, Light Fantastic, Board Games and a Seaside Special to end this year’s summer session. The aim is to find creative ways of supporting the local community providing them with low-cost options to entertain and educate their children in a safe and familiar space. Looking to the future, we are considering what else we might be able to offer – another session on another day and/or time is being considered and we hope to recruit some extra volunteers to be able to pilot some of these ideas. We also believe this space could broaden to serve the wider community effectively acting as a “warm space” as we go into the autumn and winter period. We continue to review what we are able to offer – and had positive feedback from those attending as well as building really good relationships with the school (the Head often drops into our sessions) and the PTA. Every Monday we set up a table outside LCH and serve biscuits and drinks to parents and children on the way into school. This has been a huge success and positive connection – with many parents telling us their children love coming to school on Mondays because its “Biscuit Day!” We have been so grateful for the generous grants we have received from BPC. That support meant we were able to largely cover hire costs and so use other voluntary donations to pay for running costs and additional games equipment we’ve bought in to enhance our holiday special events. This subsequent application for a grant of £1560 is the cost of hire for 40 weeks and would secure our letting for the whole of 2026, thus allowing us to focus on developing other outreach and support services in the locality. Any grant would be used to subsidise hall hire costs.

6. How will the project/scheme benefit the residents of Brympton?

While the Lufton estate has much going for it and continues to expand, the lack of any focus points or services for local people means generating a sense of community is not easy. Our hope is to continue to provide a place where people can come and find some support, a listening ear and good place to meet and mix. We believe this has already, and will continue to foster stronger community ties, combat isolation and provide parents, grandparents and carers with a resource that helps them and nourishes their children.

St James Church, with whom we started this initiative and have developed a close working partnership, appointed an Associate Vicar last year, Sarah, who helps with Take 5 and is also an active presence on the estate. We believe having Sarah working alongside us will enable us to further develop and expand the work of TAKE5.

7. Signature of Applicant (named in section 2)



8. Brympton Parish Council request that all applicants attend the Parish Meeting when the grant is to be considered.

We certainly intend to attend the Parish Meeting when requested. As a church, we can provide a copy of our accounts for the last complete year (2024).

As Baptists, we follow a congregational form of church government, with an elected leadership team and full-time minister. Although I am moving to a new pastorate in Stevenage in September, the Church will have a Moderator (another Baptist Union Minister) who will work alongside the Church until the ministerial vacancy is filled.

Clerk: Julie Ferguson**E-mail:** clerk@brymptonparishcouncil.gov.uk**Tel:** 01935 571008**COMMUNITY GRANT APPLICATION FORM**

Name of the organisation	SS. Peter & Paul Parish Church, Lufton.
Address of website, if available	www.lufton.co.uk
Bank account details	<i>(as appears on statements)</i> [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Name of person(s) submitting the application	F. E. Burroughes.
What is your position in the organisation?	Churchwarden
Contact address, including phone number & email address	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Geographical area covered (delete as appropriate)	The Benefice of Lufton and Thorne Coffin, essentially everything to the west of Western Avenue, as far as Ball's Water, and north of the A3088, Cartgate link road, as far as Tintinhull Road, Chilthorne Domer, and Yeovil Road, Tintinhull. The population of the Parish is in the region of 4000+
Aims, objectives or activities of the organisation	The Promulgation of the Doctrines and Rites of the Church of England, as by Law and Divine Right established in this Realm and Commonwealth.
Do you target a specific age range? If so what is it?	No
Do you target disabled groups?	No
How much funding are you applying for?	£3000
What is the funding to be used for?	To create Toilet Accommodation, by replacing a former derelict shed, (see attached photographs) to provide an integral self-contained toilet cubicle. See also attached proposed schedule of works.

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Serving our community

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E-mail: clerk@brymptonparishcouncil.gov.uk

Tel: 01935 571008

Please clearly state how the funding you are applying for will benefit residents of Brympton?	For the last 1000+ years the congregation has been without toilet facilities, both in the present building, and in the previous two. Now that our congregations have grown in number, and particularly with the addition of children attending our services, and the increased use of the building, together with the wish of the Kingfisher School to visit the building, the lack of toilet provision is a serious hindrance, not only for the mission of the Church, but also for our Summer Recital Series, and the other uses of the building, as a venue for talks and week-day meetings. The Church is also now being visited by a number of walkers and others, who make use of the church, either for quiet meditation and prayer, or who avail themselves of the refreshments we make available every day. Over the Christmas period we provided a hired 'Portaloo', and we noted that it was used both by our congregation and by passing walkers, so there is obviously a need for such facilities being available.
Do you currently receive funding from other sources and, if so, from where and how much?	Our only source of funding is the efforts made by the congregation in their weekly offerings, and in fund-raising. We have no other source of income.
Are you applying to other funding organisations for support and, if yes, who are they?	No.

Please return this form to Julie Ferguson - Parish Clerk

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	<i>Please indicate to show that you have included it</i>
A copy of your constitution	We do not have a Constitution as such – but a copy of the Thirty Nine Articles by which the Church of England is governed and regulated may be referenced in any Book of Common Prayer.
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure	A Synopsis of the last Three Years Accounts is included, as

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statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	they will be presented at the Easter Vestry and Annual General Meeting at Easter.
Last 3 months of bank statements	I am only able to provide copy Bank Statements for September, October, and November by the application date. I have included a copy of a Mini Statement for December as provided by the Bank.

Please refer to the Council's Community Grant Funding Policy for full details of our terms and conditions.

Signature of applicantF. E. Burroughes.....

DateMonday 6th. January 2025.....

Schedule of Proposed Works re Toilet Accommodation:

Wooden Shed 10ft. by 6ft.:	£1100
Self-contained Toilet Unit:	£1400
Non-slip Textured Limestone Paving:	£800
Electrical Works & Installation:	£350
Site Preparation:	£200
Labour:	£550
Professional Fees:	£350
Contingency (?) :	£350
Total:	£5100

Oak Tree Park Security Improvements

Those Present: - BPC; R Simonite, Peter Seib, J Ferguson (Clerk)
SC; Q Coleman, +1

9th July 2025

Introduction

The meeting was convened by Brympton Parish Council (BPC) to propose to Somerset Council (SC) possible options to Reduce Risk of future Traveler Encampments in Oak Tree Park (OTP) and the surrounding Open Space referred to as the “Spinal Path” (SP). The discussions centred around the Short-, Medium- & Long-Term Actions that can be taken to deter Traveler Encampments. The area of concern has been divided into three zones, with the priority of work being placed on Zone 1, then Zone 2 and finally Zone 3.

It should be noted that the proposed measures to be taken should be considered as a deterrent, if a group is determined and prepared to take criminal action, then most defences can be breached. However, making it more difficult has proved to reduce incursions.

Financial Support

BPC agreed to provide financial support for the purchase of hardware necessary to implement the Risk Reduction measures. BPC asked that SC submit an invoice for each element of the planned work.

SC agreed to provide the labour to install the hardware.

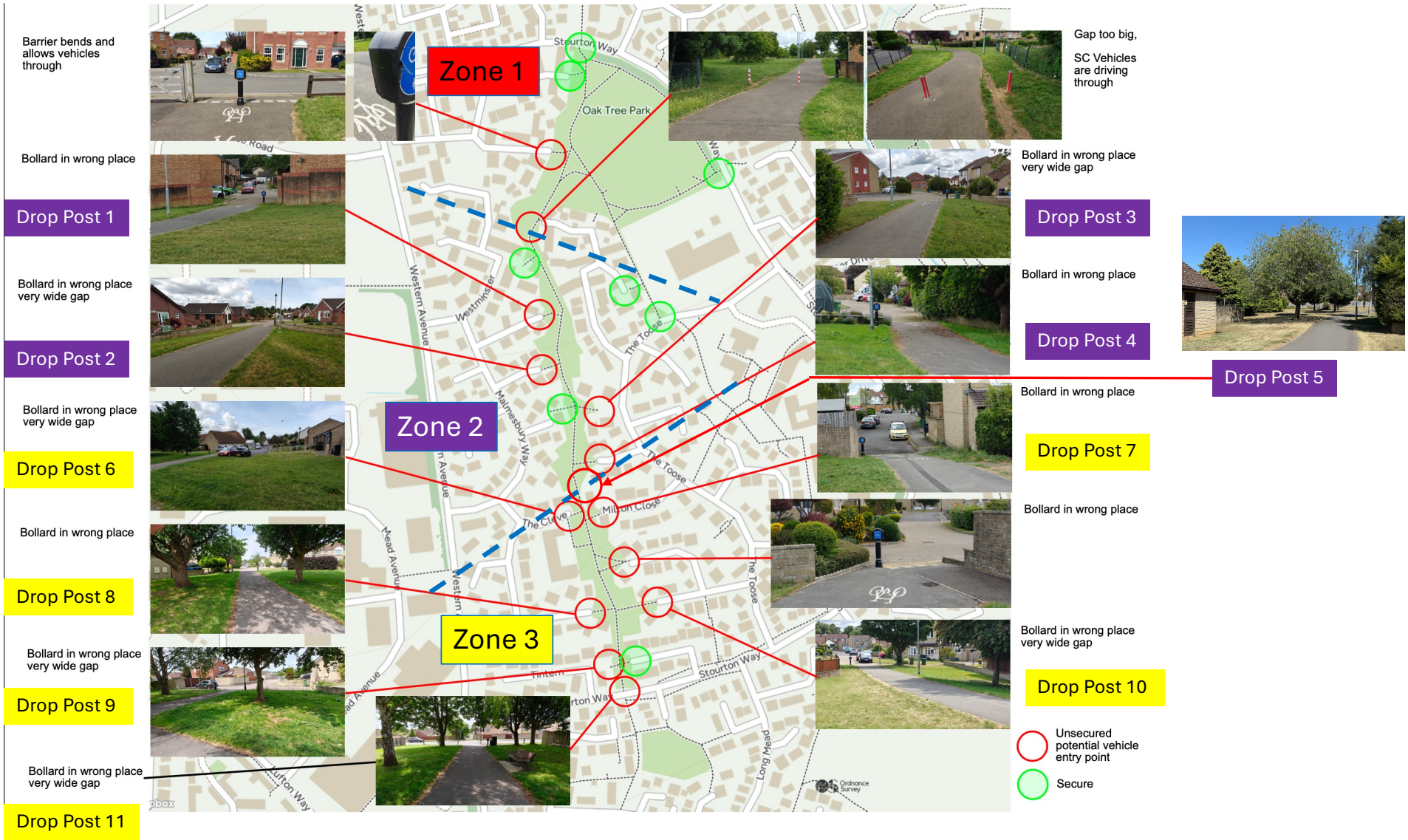
Timescales

Due to the continued concerns over the heightened risk of further incursions, the following timescales were agreed: -

Short Term- July 2025

Medium Term - August / September 2025

Long Term- November / December 2025



Oak Tree Park Security Improvements

Short Term Action (July 2025)

Zone 1

- Reinststate Wooden Fence #
- Replace Wooden Fencing with Metal Fencing # (cost TBA)
- Install Co-Mingle Bin Adjacent to Pond 2 #

Zone 2

- Introduce Drop Posts on Unsecure Entrances (5 Drop Posts x £400 = £2,000) #
- Install Metal Fencing to close Unsecure Entrances #

Medium Term Action (August / September 2025)

Zone 2

- Trial the installation of Raised Flower Bed (1 x RFB Construction Costs = £200)*
- Trial the installation of low mound *
- Trial installation of low posts or Low Rails *

Zone 3

- Introduce Drop Posts on Unsecure Entrances (6 Drop Posts x £400 = £2,400) #
- Create Mounds on Large Open Entrances #*
- Install Raised Flower Beds in key locations *

Long Term Action (November / December 2025)

- Strategically Plant Trees

Key

Work Performed by SC

* Work Performed by BPC & Volunteers

Notes

- To prevent Caravan access, the gap between Drop Posts should be no greater than 7 feet