

Notice of a Parish Council Meeting

Wednesday 16 July 2025 commencing at 7.30PM

The Parish Room, Abbey Community Centre, Yeovil BA22 3TL

All members of Brympton Parish Council are summoned to attend:

Cllr Joe Conway	Cllr Alan Flint	Cllr Lynn Goodby
Cllr Paul Herbert	Cllr Sarah Martin	Cllr Graham Pritchard
Cllr Ian Schafer	Cllr Peter Seib	Cllr Lynda Simonite
Cllr Roger Simonite – Chair	Cllr Jeny Snell	Cllr Adrian Wilkes

Julie Ferguson

**Julie Ferguson – Brympton Parish Clerk
8 July 2025**

Equality Act 2010

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

Brympton Parish Council will be discussing all the items listed on the Agenda:

The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

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PUBLIC COMMENT (15 minutes)

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

OUTSIDE REPORTS FROM REPRESENTATIVES

- **Police Crime Report (Clerk)**
- **Somerset Cllr Report**

AGENDA

25/37 APOLOGIES FOR ABSENCE – To receive apologies for absence (LGA 1972 s85(1)).

25/38 DECLARATIONS OF INTEREST – *Agenda items to be clearly specified* Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

25/39 MINUTES OF PREVIOUS MEETINGS

To **APPROVE** and sign the minutes of the parish council meeting held on 17 June 25 (LGA 1972 sch12,para41(1)).

25/40 MATTERS TO REPORT FROM A PREVIOUS MEETING

- a. Defibrillator progress report.

25/41 CHAIR'S ANNOUNCEMENTS

- a. Photography Competition at Preston Primary School.
- b. Golden Oldies visit – food parcels.
- c. Travellers encampment – meeting with SC representatives.

25/42 CLERK'S REPORT AND CORRESPONDENCE

- a. [Yeovil LCN Correspondence](#)
- b. [SC News and Bulletins](#)
- c. ACA Meeting Agendas and Minutes.
- d. Ranger report.
- e. Play area inspection reports.
- f. Flood warden Newsletters
- g. [Government consultation on reform of planning committees](#)
- h. SC Volunteer highways maintenance for parish, town and city councils.
- i. Resident Letter(s) – Illegal encampment and criminal activity at Oak Tree Park.
- j. Enhanced highways maintenance pilot update

25/43 PARISH MATTERS – Unauthorised traveller encampment in Oak Tree Park, Abbey Manor.

- a. Report on SC short-term action to prevent further incursions (**SCllr Seib**) .
- b. PC to consider medium and long-term plan including suggestions and financial assistance to SC for Oak Tree Park security.

25/44 PLANNING – Decisions for **REPORT**.

- a. None.

25/45 PLANNING – Applications for **COMMENT**.

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- a. [25/01463/S73A](#). 3 Celandine Road Brympton Yeovil Somerset BA22 8SS. S73A Application to vary condition 2 (approved plans) and 3(materials) to allow change of external materials from brick to horizontal cladding, in relation to approval 24/01724/HOU for Erection of a first floor extension above existing structure

25/46 FINANCE – To NOTE June 25 receipts.

JUNE 25 Receipts		
Payee	Particulars	Amount
VARIOUS	LCH HIRE FEES MAY (LESS DEPOSIT RETURNS)	£ 1,096.58
BANK (UTB & NATIONWIDE)	INTEREST	£ 889.53
TOTAL		£ 1,986.11

25/47 FINANCE – To APPROVE July 25 Payment Schedule.

JULY 25 Payment Schedule				
Inv	Payee	Particulars	Invoice Number	Amount
1	SOMERSET COUNCIL	RANGER (JUNE)	30116034	£ 2,184.48
2	KARMA CLEANING	LCH CLEANING JUN/JUL	tba	tba
3	TIMEBACK ACCOUNTS	PAYROLL JUN	7136	£ 6.00
4	STAFF	EMOLUMENTS JUL25	N/A	tba
5	LLOYDS MULTIPAY CARD	OFFICE & SUPPLIES	JUNE REPORT	£ 24.11
	TOTAL			£ 2,214.59

25/48 FINANCE – To APPROVE Q1 Cashbook/Bank Reconciliation and **NOTE** Budget Summary (Appendix 1).

25/49 FINANCE – To APPROVE a budget for provision of additional bollards around Oak Tree Park.

25/50 FINANCE – To APPROVE a budget for provision of additional longer-term preventative measures for unauthorised access to Oak Tree Park.

25/51 FINANCE – To CONSIDER a grant request from Octagon Theatre and Westlands Entertainment Venue for £2000 (Appendix 2).

25/52 FINANCE – To CONSIDER a grant request from Yeovil Baptist Church for £1560 (Appendix 3).

25/53 FINANCE – To CONSIDER a grant requests from St Peter and Paul Church, Lufton for £3000 (Appendix 4).

25/54 REPORTS – To receive reports:

- a. Committees
- b. Working Parties
- c. Parish Councillors

25/55 ITEMS FOR THE NEXT AGENDA

25/56 DATE OF THE NEXT MEETING – Wednesday 17 Sept 2025 at 7.30pm, Abbey Manor Community Centre, The Forum, BA21 3TL. All agenda items to be notified to the clerk by Friday 5 Sept 2025.

END OF AGENDA

				Budget	Budget	remaining	
	RECEIPTS	2024-25	2025-26	2025-26	remaining	2025-26	Explanations
Receipts	Precept	£ 80,565.00	£ 120,450.00	£ -			
	Interest	£ 2,703.68	£ 1,136.36	£ 2,000.00			
	LCH Income	£ 12,635.84	£ 3,460.56	£ 9,000.00			
	VAT Refund	£ 3,214.57	£ 7,111.84	£ 5,000.00			
	Grants & Donations	£ -	£ 153.50	£ -			
	CIL	£ 2,087.44	£ -	£ -			
TOTAL RECEIPTS		£ 101,206.53	£ 132,312.26	£ 16,000.00			
	PAYMENTS						
Administration	Salaries	£ 31,066.37	£ 9,394.56	£ 32,500.00	£ 23,105.44	71%	
	Allowances/expenses/mileage	£ 702.02	£ 232.94	£ 550.00	£ 317.06	58%	
	Office/Admin expenses	£ 2,622.63	£ 863.04	£ 3,300.00	£ 2,436.96	74%	
	Insurances	£ 886.82	£ 799.62	£ 1,200.00	£ 400.38	33%	
	Audit	£ 711.00	£ 407.00	£ 800.00	£ 393.00	49%	
	Training	£ 95.00	£ 30.00	£ 500.00	£ 470.00	94%	
	Subscriptions	£ 1,684.51	£ 2,164.50	£ 1,700.00	-£ 464.50	-27%	
	Communications (Newslink/Website)	£ -	£ -	£ 200.00	£ 200.00	100%	
	Lufton Community Hall	£ 8,213.01	£ 1,801.49	£ 8,250.00	£ 6,448.51	78%	
	Cllr Allowances	£ 240.00	£ -	£ 400.00	£ 400.00	100%	
	Cllrs PAYE	£ -	£ -	£ 100.00	£ 100.00	100%	
	Cllrs Expenses	£ 69.75	£ 30.60	£ 100.00	£ 69.40	69%	
	Chairmans Allowance (inc. Awards)	£ 185.00	£ -	£ 250.00	£ 250.00	100%	
	Election (NEW)	£ -	£ -	£ 5,000.00	£ 5,000.00	100%	
Maintenance	General Maintenance - all areas	£ 3,745.21	£ -	£ 8,000.00	£ 8,000.00	100%	
	Ranger	£ 24,071.46	£ 6,315.90	£ 29,500.00	£ 23,184.10	79%	
	OSWP Parish Assets & Maint (NEW)	£ 8,811.39	£ 133.91	£ 2,000.00	£ 1,866.09	93%	
	Refuse management (NEW)	£ -	£ -	£ 13,000.00	£ 13,000.00	100%	
	Play Area Inspections	£ 956.64	£ -	£ 3,800.00	£ 3,800.00	100%	
	Environmental projects (NEW)	£ -	£ 139.05	£ 10,400.00	£ 10,260.95	99%	
Projects	Litter picking/flower beds	£ -	£ 184.54	£ 100.00	-£ 84.54	-85%	Donation AMG -£153.5
	Defibrillators (NEW)	£ -	£ -	£ 500.00	£ 500.00	100%	
	Play Equipment (RESERVE)	£ -	£ -	£ 5,000.00	£ 5,000.00	100%	
	Warm Hub (NEW)	£ -	£ -	£ 1,800.00	£ 1,800.00	100%	
	Events	£ 150.00	£ -	£ 500.00	£ 500.00	100%	
	Market Square	£ -	£ -	£ 5,000.00	£ 5,000.00	100%	
VAT	GRANTS S137	£ 12,946.00	£ 1,500.00	£ 15,000.00	£ 13,500.00	90%	
VAT	VAT incurred on payments in year	£ 7,115.96	£ 1,518.79	£ -	-£ 1,518.79	#DIV/0!	
TOTAL PAYMENTS		£ 104,272.77	£ 25,515.94	£ 149,450.00	£ 123,934.06		
	Excess of Receipts over Payments		£ 106,796.32				
	plus balances b/fwd		£ 122,680.51				
	Balances c/fwd	£ 122,680.51	£ 229,476.83	CASHBOOK TOTAL			
	RECONCILIATION DATE: 30 JUN 2025						
	Unity Trust Current Account		£ 3,964.00				
	Unity Trust Savings Account		£ 143,121.02				
	Nationwide Business Saver		£ 82,391.81				
	Total balances at bank	-	£ 229,476.83	BANK TOTAL FROM STATEMENTS			

APPENDIX 2

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	Octagon Theatre & Westlands Entertainment Venue
Address of website, if available	https://www.westlandsyevovil.co.uk/
Bank account details	(as appears on statements) [REDACTED] [REDACTED] [REDACTED]
Name of person(s) submitting the application	Katherine Hoskins
What is your position in the organisation?	Arts Engagement and Outreach Manager
Contact address, including phone number & email address	Westlands Entertainment Venue Westbourne Close Yeovil Somerset BA20 2DD 01935 422884 katherine.hoskins@somerset.gov.uk
Geographical area covered (delete as appropriate)	Wider Yeovil area
Aims, objectives or activities of the organisation	The Octagon Theatre & Westlands Entertainment Venue are much-loved community venues and leading south-west arts organisations with a strong local presence and the principal creative arts offer. From the Octagon & Westlands we offer access to high quality arts, culture and film for residents across the South West. We seek to create opportunities for everyone to enjoy, learn, engage and participate in the arts and so contribute to their health, wellbeing and happiness. Our aim is to engage all members of the community in the visual arts, dance, theatre, music, and film. We want to make the arts accessible for all ages and abilities, and most importantly offer opportunities that are affordable. The Octagon Theatre has been owned, managed and local authority funded since its establishment in 1974, with Westlands Entertainment Venue becoming the sister venue to the Octagon following the venues refurbishment by the local authority in March 2017. The Arts Engagement & Outreach service, that operates from The Octagon & Westlands, is managed and funded by

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	Somerset Council, whilst the venues were recently devolved to Yeovil Town Council in August last year. Both venues, and the Arts Engagement & Outreach service we operate from the venues, continue to be local authority managed and funded, with a partnership agreement in place between Somerset Council and Yeovil Town Council. The partnership agreement ensures the continued provision of a county-wide arts offer for Somerset, that recognises the ability of the arts to transform lives, raise aspirations, improve education and enrich the quality of life for local residents. In making Somerset a better place to live, work and visit we believe the arts have a vital role to play in achieving an improved standard of wellbeing. A major achievement for the organisation has been receiving Arts Council England (ACE) investment for our Arts Engagement & Outreach service and becoming a National Portfolio Organisation (NPO). The award has enabled us to develop and deliver programmes and activities that benefit health and wellbeing, enrich learning and education in and outside school that inspires and celebrates young talent. Creating work that supports local artists and tells local stories. Where we seek to improve inclusion and remove barriers, whatever they may be, so that everyone is able to enjoy and benefit from the creative arts. An example of where we have seen the impact of our work is our Summer and Winter PlayDays. A total of 4,700 children, young people, parents and carers attended our Summer PlayDays with a further 1,500 attending our indoor Winter PlayDays. Funding enabled us to offer these events free during the school holidays, where we programmed a host of activities plus series of live outdoor productions. The events saw local families attending on foot and travelling from villages and towns across Somerset and beyond. The importance of keeping the events free, accessible and open to all was evident. "The summer holidays are long and expensive, this event has given us a reason to leave the house without incurring huge costs."
Do you target a specific age range? If so what is it?	Age Range___ 3-11 year olds_____
Do you target disabled groups?	Yes

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How much funding are you applying for?	£2000
What is the funding to be used for?	We are seeking funding to support two free, creative PlayDays for children, young people and their families taking part in Langport this financial year. The first being our Summer Play Day, held at Mudford Rec, Yeovil, on Wednesday 6 August 2025 11am – 3pm, and the second, our Winter Play Day being held at Westlands Entertainment Venue on Monday 16 February 2026 10am-2pm. PlayDays are a national initiative that celebrates children's right to play. PlayDays are local events, taking place in outdoor or indoor community settings for local families of Yeovil and the surrounding areas. The events promote active living of children and young people, as core to the PlayDays initiative is to support the health, wellbeing and development of children and young people. Families will be able to take part in a range of free creative activities, from arts and crafts to music-making, to practicing circus skills, along with face painting and free public performances by exciting theatre companies. We have invited local organisations and services to attend our Summer & Winter PlayDays, offering the opportunity to promote their service and provide additional activities, this includes Young Somerset, Freedom Leisure, Somerset Libraries, Yeovil Country Park and Children's Autism Outreach team. Through our programmed workshops and live performances, we will introduce themes of friendship, inclusion and environmental awareness (ensuring all materials used are sustainable) to present key local messaging around social acceptance and climate change. We have identified the need for this project through our understanding that in Somerset the key contextual factors residents face are rurality and rural isolation, poor mental health and deprivation. When developing the PlayDay events for the first time last year, we recognised that cost, transport and the perception 'it's not for me', were the biggest barriers preventing individuals from accessing arts and cultural activity. We sought to overcome these barriers by programming our events where people live, in 4 accessible outdoor community settings across the South of Somerset, in both rural and deprived areas, and by ensuring all

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activity was kept free of charge. By focusing and marketing the events on the concept of 'play' our ambition was to overcome the perception that art and being creative 'is not for me'.

The events will be kept local, and free of charge, to reduce the pressure for those families affected by the cost of living and where transport could be a barrier to accessing arts events. All activities programmed will give parents/carers the opportunity to try new skills alongside their children and give them access to free entertainment during the holidays. The activities and performances programmed will provide opportunities for shared experiences for all attending, whether as audience members or participants and encourage social interaction, with an outcome being participants are motivated to do creative activities in the future.

As an example of activities already being programmed for the summer, we are delighted to have secured the fabulous Indian Dance Group, Sonia Sabri Company with their production of The Awakening. As one of the leading contemporary South Asian dance and music companies in the UK, they will bring audiences their passion towards the power of dance and music to open up new perspectives, explore emotions and empower audiences.

Through our Arts Engagement & Outreach work we have built strong relationships local services and community groups including Somerset Council, ABRI, LiveWest Somerset Diverse Communities, WATCH, Ark at Egwood as well as schools, community and public health providers. Attendance will be encouraged through schools, clubs, housing and family liaison officers, with an online campaign shared via county, town & parish councils, and Octagon & Westlands. We will also create leaflets which we will distribute at community hubs, youth clubs, food banks, local schools and one-stop shops at each location.

We will evaluate the event, through feedback collected on the day and look to produce a report after the event. We will be collecting feedback as to where people have travelled from, the demographics of those attending, their experience, and the impact of the event and activity happening in Langport.

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	The total cost of the Summer & Winter PlayDays in Yeovil for 2025-26 are: £8,277.60 total cost of the project Summer PlayDay: £1750 Performance Company £1000 Workshop Leaders (£250 per practitioners x 4) £460 Facepainting £250 Marketing £464 Tech Support on the day £150 Transport of equipment £772.80 Staffing (in kind) Winter PlayDay: £198 Room Hire of Westlands Entertainment Venue £750 Walkabout performers £1000 Workshop Leaders (£250 per practitioners x 4) £460 Facepainting £250 Marketing £772.80 Staffing (in kind) This event will be part of a series of PlayDays happening across the South of Somerset, with events in Chard, Yeovil, Wincanton and Langport.
Please clearly state how the funding you are applying for will benefit residents of Brympton?	To our previous events in Yeovil, we welcomed 1600 local young people and families to our Summer Play Day in 2024 with 670 people attending our Winter PlayDay in February 2025. The connections we achieved proved the need for similar activities during school holidays and additional funding received from Brympton Parish Council will enable us to continue to provide the same quantity and quality of activity within Yeovil.
Do you currently receive funding from other sources and, if so, from where and how much?	The Octagon's Arts Engagement & Outreach service are funded by Arts Council England and subsidised by Somerset Council, for delivery of community outreach projects to improve access to the arts across Somerset. In the 2025-26 the financial contribution is £277,697 Arts Council £127,500 Somerset Council We are making an investment of £183,629 in your area in this financial year (2025-26) (exclusive of staffing and marketing costs) and reaching out to Brympton

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	Parish Council to understand whether the council would be in a position to make a contribution to support delivery in your area. Support received will be invested back into the community and go to support and enable your residents to access arts and culture on their doorsteps.
Are you applying to other funding organisations for support and, if yes, who are they?	£2000 Yeovil Town Council (Confirmed) £2000 Yeovil Without Parish Council (under application) £625 Somerset Community Fund (£2,500 Under application, split between 4 Summer PlayDay events) £107 Arts Council England (Confirmed) £1545.60 Support-in-kind (Staff costs as subsidised by Somerset Council (Confirmed)) For our series of PlayDays in Chard, Wincanton, Langport & Yeovil we will be similarly apply to the local town and parish councils for support.

Please return this form to Julie Ferguson - Parish Clerk

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	<i>Please indicate to show that you have included it</i>
A copy of your constitution	x
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	x
Last 3 months of bank statements	x

Please refer to the Council's Community Grant Funding Policy for full details of our terms and conditions.

Signature of applicant ...

APPENDIX 3

APPLICATION FOR GRANT FUNDING FROM BRYMPTON PARISH COUNCIL

1. Name of group	YEOVIL BAPTIST CHURCH
2. Address of group	SOUTH STREET YEOVIL BA20 1QF
Name of Contact	Rev. Dave Hibbin
Contact Telephone Number(s)	██████████
3. Name of project	TAKE 5
4. Amount requested	£ 1,560.00
5. Briefly describe the project/scheme	Since we began in September 2023, we have seen a steady rise in the number of families engaging with our Monday Morning “Coffee Morning plus” type event. Our primary aim is to provide tea, coffee, snacks and cakes for parents and/or carers with pre-school children in a relaxed, accessible environment. We have, over the last year, had some local child minders visit us with their little ones, and a regular number of older people drop in to socialise and enjoy what we offer. We have a designated play space with age-related activities for children but have also adapted and altered timings to a later start time to accommodate and run special one-off events during half terms and school holidays. At these we provide activities and games for a wider age range of children up to and including Year 6. Events have included Christmas and Easter Specials, Pancake Party, Light Fantastic, Board Games and a Seaside Special to end this year’s summer session. The aim is to find creative ways of supporting the local community providing them with low-cost options to entertain and educate their children in a safe and familiar space. Looking to the future, we are considering what else we might be able to offer – another session on another day and/or time is being considered and we hope to recruit some extra volunteers to be able to pilot some of these ideas. We also believe this space could broaden to serve the wider community effectively acting as a “warm space” as we go into the autumn and winter period. We continue to review what we are able to offer – and had positive feedback from those attending as well as building really good relationships with the school (the Head often drops into our sessions) and the PTA. Every Monday we set up a table outside LCH and serve biscuits and drinks to parents and children on the way into school. This has been a huge success and positive connection – with many parents telling us their children love coming to school on Mondays because its “Biscuit Day!” We have been so grateful for the generous grants we have received from BPC. That support meant we were able to largely cover hire costs and so use other voluntary donations to pay for running costs and additional games equipment we’ve bought in to enhance our holiday special events. This subsequent application for a grant of £1560 is the cost of hire for 40 weeks and would secure our letting for the whole of 2026, thus allowing us to focus on developing other outreach and support services in the locality. Any grant would be used to subsidise hall hire costs.

6. How will the project/scheme benefit the residents of Brympton?

While the Lufton estate has much going for it and continues to expand, the lack of any focus points or services for local people means generating a sense of community is not easy. Our hope is to continue to provide a place where people can come and find some support, a listening ear and good place to meet and mix. We believe this has already, and will continue to foster stronger community ties, combat isolation and provide parents, grandparents and carers with a resource that helps them and nourishes their children.

St James Church, with whom we started this initiative and have developed a close working partnership, appointed an Associate Vicar last year, Sarah, who helps with Take 5 and is also an active presence on the estate. We believe having Sarah working alongside us will enable us to further develop and expand the work of TAKE5.

7. Signature of Applicant (named in section 2)



8. Brympton Parish Council request that all applicants attend the Parish Meeting when the grant is to be considered.

We certainly intend to attend the Parish Meeting when requested. As a church, we can provide a copy of our accounts for the last complete year (2024).

As Baptists, we follow a congregational form of church government, with an elected leadership team and full-time minister. Although I am moving to a new pastorate in Stevenage in September, the Church will have a Moderator (another Baptist Union Minister) who will work alongside the Church until the ministerial vacancy is filled.

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	SS. Peter & Paul Parish Church, Lufton.
Address of website, if available	www.lufton.co.uk
Bank account details	(as appears on statements) [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Name of person(s) submitting the application	F. E. Burroughes.
What is your position in the organisation?	Churchwarden
Contact address, including phone number & email address	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Geographical area covered (delete as appropriate)	The Benefice of Lufton and Thorne Coffin, essentially everything to the west of Western Avenue, as far as Ball's Water, and north of the A3088, Cartgate link road, as far as Tintinhull Road, Chilthorne Domer, and Yeovil Road, Tintinhull. The population of the Parish is in the region of 4000+
Aims, objectives or activities of the organisation	The Promulgation of the Doctrines and Rites of the Church of England, as by Law and Divine Right established in this Realm and Commonwealth.
Do you target a specific age range? If so what is it?	No
Do you target disabled groups?	No
How much funding are you applying for?	£3000
What is the funding to be used for?	To create Toilet Accommodation, by replacing a former derelict shed, (see attached photographs) to provide an integral self-contained toilet cubicle. See also attached proposed schedule of works.

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Please clearly state how the funding you are applying for will benefit residents of Brympton?	For the last 1000+ years the congregation has been without toilet facilities, both in the present building, and in the previous two. Now that our congregations have grown in number, and particularly with the addition of children attending our services, and the increased use of the building, together with the wish of the Kingfisher School to visit the building, the lack of toilet provision is a serious hindrance, not only for the mission of the Church, but also for our Summer Recital Series, and the other uses of the building, as a venue for talks and week-day meetings. The Church is also now being visited by a number of walkers and others, who make use of the church, either for quiet meditation and prayer, or who avail themselves of the refreshments we make available every day. Over the Christmas period we provided a hired 'Portaloo', and we noted that it was used both by our congregation and by passing walkers, so there is obviously a need for such facilities being available.
Do you currently receive funding from other sources and, if so, from where and how much?	Our only source of funding is the efforts made by the congregation in their weekly offerings, and in fund-raising. We have no other source of income.
Are you applying to other funding organisations for support and, if yes, who are they?	No.

Please return this form to Julie Ferguson - Parish Clerk

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	<i>Please indicate to show that you have included it</i>
A copy of your constitution	We do not have a Constitution as such – but a copy of the Thirty Nine Articles by which the Church of England is governed and regulated may be referenced in any Book of Common Prayer.
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure	A Synopsis of the last Three Years Accounts is included, as

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statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	they will be presented at the Easter Vestry and Annual General Meeting at Easter.
Last 3 months of bank statements	I am only able to provide copy Bank Statements for September, October, and November by the application date. I have included a copy of a Mini Statement for December as provided by the Bank.

Please refer to the Council's Community Grant Funding Policy for full details of our terms and conditions.

Signature of applicantF. E. Burroughes.....

DateMonday 6th. January 2025.....

Schedule of Proposed Works re Toilet Accommodation:

Wooden Shed 10ft. by 6ft.:	£1100
Self-contained Toilet Unit:	£1400
Non-slip Textured Limestone Paving:	£800
Electrical Works & Installation:	£350
Site Preparation:	£200
Labour:	£550
Professional Fees:	£350
Contingency (?) :	£350
Total:	£5100